

**Minutes - PAC Café****Saturday November 5, 2022 @ 11:00am-2:00pm at PG Civic Centre \$15/person*****Acknowledging that this meeting is being held on the beautiful unceded ancestral lands of the Lheidli T'enneh.***

1. Call to Order, Territorial Acknowledgement, Introductions (Christa)
  - a. Welcome from SD57 District Parent Advisory Council (DPAC) – lunch/networking
  - b. Introductions – include PAC exec, DPAC Rep, date of meetings and format
  - c. Discussion
    - Hybrid Meetings – good to have a virtual option, especially in winter when sometimes people don't want to drive in the dark, Principal/DPAC can help set it up, use a central microphone and projector in the library
    - Bylaws – hold a workshop with examples, practical support with updating
2. PAC/DPAC/BCCPAC Roles and Advocacy (Laura)
  - a. PAC struggles to engage parents, communication, little advocacy
  - b. DPAC Meetings, access to Superintendent and District partners
  - c. BCCPAC (BC Confederation of Parent Advisory Councils) AGM, Conference, Seminars, Resources – to Minister of Education
  - d. Discussion
    - Bussing
    - Indigenous Education
    - Parent Handbook on Individual Education Plans (IEPs) needs input (Tara)
3. Lunch (Move to another Table? Brought the tables together.)
  - Successful fundraisers, especially using local suppliers
  - Popular hot lunches
  - Knowledge transfer/succession planning
4. PVP/PAC Best Practices – DRAFT document (Christa)
  - a. School Admin, PACs, DPACs on the same page with Best Practices
    - Meet with Principal at beginning of the year to discuss meeting schedule, communication methods and frequency, Bylaw 4 Appeals Process, School Plans for Student Success (SPSS) based on the SD57 Strategic Plan
    - Booking school facilities using the PAC Booking Form, insurance requirements changing, clarify and communicate to all schools
    - Financial Accountability – Treasurer Bootcamp resources
    - Gaming Grant applications in the school calendar
    - Dedicated PAC email – Gmail vs sd57.bc.ca
    - Shared documents on google or One Drive, USB
    - Cost of website, hot lunch websites
    - Parent emails (privacy) - ask School to send PAC info out, or collect parent info on your own website, delete every year to clear clutter
    - Facebook parent groups – pro/cons - use multiple methods to communicate
    - Greening – what tech does the District cover, what should PAC pay for?

5. Communications and Opportunities for Engagement (Christa)
  - a. Monthly Meeting on Monday Nov 7 Theme: Budget & Finances
  - b. Website: sd57dpac.ca
  - c. Email: [exec@sd57dpac.ca](mailto:exec@sd57dpac.ca) (includes Chair, Info, Exec personal emails) usually get a reply from [info@sd57dpac.ca](mailto:info@sd57dpac.ca).
  - d. [DPAC@sd57.bc.ca](mailto:DPAC@sd57.bc.ca) used for District communications/MS Teams meetings
  - e. Facebook Group: SD57 PACs – moderated by DPAC
  
6. Thank you and Adjourn (Laura)
  - a. Thank you to Christa for facilitating. Wonderful discussions and information sharing.
  - b. Possible Virtual PAC Café with similar Agenda for those in remote communities.