



**2022**  
**Annual**  
**General**  
**Meeting**  
**Booklet**

**April 30 & May 1, 2022**

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## Mission, Vision, Purpose

The BC Confederation of Parent Advisory Councils (BCCPAC), a registered non-profit and non-partisan charity, represents the parents of 565,000 children attending public schools. As the provincially mandated voice of parents in public schools, we engage, empower and support parents for the success of all learners through collaboration, partnership and education, in a culture of acceptance, inclusion and equity. We are governed by a volunteer board of directors elected annually by the membership which consists of District Parent Advisory Councils (DPAC), and Parent Advisory Councils (PAC).

### Mission

As the provincially mandated voice of parents in public schools, we engage, empower and support parents for the success of all learners through collaboration, partnership and education, in a culture of acceptance, inclusion and equity.

### Vision

Each learner in public education in our province has the opportunity and support to thrive, and reach their full potential, in a diverse learning community of inclusion and equity.

### Purpose

To promote, support and advance meaningful parent participation throughout the public education system in order to advocate for the success of all students; and

Through our membership, to promote leadership, communication, cooperation, and representation in British Columbia at the school, school district and provincial level

### Guiding Principles

**Collaboration:** We will work in partnership with parent & provincial partner groups, government Ministries and community organizations to broaden & support our ability to serve, educate and advocate for all children and families.

**Commitment:** We are dedicated to children's educational success, health, and well-being through strong family and community engagement, while remaining accountable to our vision and mission.

**Diversity & Inclusion:** We acknowledge the potential of all students without regard, including but not limited to: age, culture, economic status, educational background, ethnicity, gender identity, geographic location, legal status, mental ability, national origin, organizational position, parental status, physical ability, race, religion, and sexual orientation.

**Respect:** We value the individual contributions of members, employees, volunteers, and partners as we work collaboratively to achieve our goals.

**Accountability:** All members, employees, volunteers, and partners have a shared responsibility to align efforts toward the achievement of our vision/mission.



# AGM Agenda

**Saturday April 30, 2022**

- 7:30 am Breakfast**
- 8:30 am Call to Order**
- Territory Acknowledgement
  - Opening Remarks
  - Credentials Report and Quorum Established
  - Approval of Agenda
  - Appointment of Member Minutes Approval Committee, Sargent-at-Arms and Timers
  - Parliamentary Procedures
  - Approval of AGM Rules
  - 2021 Annual General Meeting Minutes
  - President's Report
  - CEO's Report
  - Nominations Chair Report
  - Candidate Speeches & Board Elections
- 10:00 am Break**
- 10:15 am Awards Presentations**
- Treasurer's Report
    - 2021 Financial Statements
    - Appointment of Accountant
    - 2022 Budget
  - Resolutions Committee Report
  - Proposed Resolutions
- 12:00 pm Lunch**
- 1:00 pm Proposed Resolutions continued
- 2:30 pm Break**
- 2:45 pm Installation of the Board of Directors for 2022-23**
- Proposed Resolutions continue or Committee of the Whole
- 4:30 pm Adjourn for the day**

*Please Note: All times are estimates except for meeting start time, breaks and adjournment*



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**Sunday May 1, 2022**

**7:45 am      Breakfast**

**8:45 am      Call to Order**

Territory Acknowledgement

Opening Remarks, Guests

Credentials Report and Quorum Established

**9:00 am      Ministry of Education and Child Care Session**

Child Care Update: Working together to deliver early learning and child care

*Child care is a core service and should be available to every family that wants it, when they need it, at a price they can afford. As part of the provincial work, responsibility for child care has moved as of April 2022 into the Ministry of Education and Child Care. Integrating child care into the broader learning environment will support continuity of learning and the sustainable and equitable growth of an integrated early learning and child care system. In this 90 minute session, the Ministry will share information about the transition of child care and the work underway, and in breakout sessions delegates will have the opportunity to impart key considerations from your perspective, followed by a Q&A session*

**10:30 am      Break**

**10:45 am      Proposed Resolutions continue or Committee of the Whole**

**12:00 pm      Closing Remarks & Adjournment**

*Please Note: All times are estimates except for meeting start time, breaks and adjournment*



## 2021 AGM Minutes

May 1, 2021

Online (Zoom/Lumi)

8:30am Call to Order at 9:31am - Andrea Sinclair, President

- Territory Acknowledgement
- Opening Remarks
- Introduction of Parliamentarian – Barrie Lynch

### Credentials Report and Quorum Established

Member PACs	700
Member DPACs	49
Life Members	10
<b>Total Membership</b>	<b>759</b>
Total Voting Members	722
Quorum (20%)	145
Quorum (10%)	73
<b>Voting Members in Attendance</b>	<b>199</b>

Be it resolved that the Credentials report be accepted as presented.			
Mover	Diane Braun	SD 33	Cheam Elementary PAC
Secunder	Chantale Hubbs	SD 35	Langley DPAC
<b>CARRIED</b> , Chair declares quorum is present.			

Be it resolved that the Agenda for May 1, 2021 be accepted as circulated and presented.			
Mover	Carmen Sundstrom	SD 79	Cowichan Valley DPAC
Secunder	Gladys Fraser	SD 22	Vernon DPAC
<b>CARRIED</b>			

### Appointment of Member Minutes Approval Committee

Member Minutes Approval Committee: Teresa Blades – BCCPAC Secretary

Be it resolved that the appointments for Member Minutes Approval committee be accepted as presented.			
Mover	Kathleen Carlsen	SD 40	New Westminster DPAC
Secunder	Cendra Beaton	SD 62	Sooke DPAC
<b>CARRIED</b>			

### Approval of AGM Rules

Be it resolved that the AGM Rules be adopted as distributed.			
Mover	Gladys Fraser	SD 22	Vernon DPAC
Secunder	Cheryl Santer	SD 35	Blacklock Fine Arts Elementary PAC
<b>CARRIED</b>			



## Resolutions from the Floor

Be it resolved that for the 2021 AGM, resolutions from the floor are suspended.			
Mover	Caitlin Pencarrick Hertzman	SD 64	Gulf Islands DPAC
Seconder	Peter Solomosi	SD 22	Okanagan Landing Elementary PAC
<b>OTHER</b>			
Be it resolved that the motion be postponed to the end of the AGM meeting.			
Mover	Diane Braun	SD 33	Cheam Elementary PAC
Seconder	Tanya Coghill	SD 34	Robert Bateman Secondary PAC
<b>CARRIED</b>			
Be it resolved that the motion to debate be closed.			
Mover	Rina Diaz	SD 36	Bear Creek Elementary PAC
Seconder	Jind Janday	SD 36	Cloverdale Traditional PAC
<b>CARRIED</b>			

2020 AGM Minutes

President's Report

## Treasurer's Report

Be it resolved that the membership accept the Financial Statements for the year ended December 31, 2020 as presented.			
Mover	Erin Mitchell	SD 73	South Kamloops Secondary PAC
Seconder	Debora Zilber	SD 36	Earl Marriot Secondary PAC
<b>CARRIED</b>			

Be it resolved that the membership accept the 2021 Budget as presented.			
Mover	Rebecca Martin	SD 57	Heart Highlands Elementary PAC
Seconder	Lysanne Walters	SD 79	Crofton Elementary Community School PAC
<b>CARRIED</b>			

Be it resolved that the firm of Goldsmith Kwok Accounting Group LLP be appointed to perform a Notice to Reader for BCCPAC for the fiscal year ending December 31, 2021.			
Mover	Suzy Fong	SD 36	Chimney Hill Elementary PAC
Seconder	Sheri Lakusta	SD 73	Kamloops Thompson DPAC
<b>CARRIED</b>			

## Board Elections

Position up for Election	Successful Candidate
1st Vice President	Sarah Shakespeare
Treasurer (appointed)	Michelle Sylvest
Director – 2 year term	Amanda Hillis
Director – 2 year term	Carmen Sundstrom
Director – 1 year term	Marvin Klassen
Director – 1 year term	Tania Sargent



Member Awards Presentation	Recipient
Student Education Award	Tiffany Deng – SD 39
Bev Hosker Motivational Award	Jason Assam – SD 44 – Capilano Elementary PAC
George Matthews Award	Bobbi Taylor – SD 36 – Cloverdale Traditional PAC

### 2021.01 – Amendment to Duties of Directors

<p><b>Be it resolved that</b> the BCCPAC Constitution and Bylaws be amended to read:          Directors          7.1 All Directors shall:</p> <ul style="list-style-type: none"> <li>a) keep up to date on the affairs of the society; <del>and</del></li> <li>b) carry out delegated responsibilities;</li> <li>c) <b>act honestly and in good faith with a view to the best interests of the Society;</b></li> <li>d) <b>exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances; and</b></li> <li>e) <b>act in accordance with these bylaws and the BC Society Act</b></li> </ul>			
Mover	Board of Directors		
Seconder	Cyrus Sy	SD 40	Ecole Glenbrook Middle School PAC
<b>CARRIED</b>			

### 2021.02 – Amendment to Bylaws Regarding Business of the AGM

<p><b>Be it resolved that</b> the BCCPAC Constitution and Bylaws be amended to read:          Business of Annual General Meeting          3.2 The business of the annual general meeting shall be to:</p> <ul style="list-style-type: none"> <li>a) receive from the Board a report of its activities during the previous year including the presentation <b>and approval</b> of financial statements;</li> <li>b) ratify policy;</li> <li>c) establish the priorities of the Society for the coming year;</li> <li>d) adopt a budget for the coming year;</li> <li>e) appoint auditors, if required;</li> <li>f) receive reports from members;</li> <li>g) elect the Board;</li> <li>h) consider appeals regarding expulsion of membership;</li> <li>i) establish the membership fee; and</li> <li>j) transact such other business as may require the attention of the members.</li> </ul> <p>Section 4.10 Proxy</p> <ul style="list-style-type: none"> <li>a) Proxy voting shall be permitted at <b>annual</b> general meetings.</li> <li>b) A proxy may be received from each Regular member in good standing provided that the proxy is in writing and signed by a minimum of two members of the Regular Member’s executive, and the proxy vote is cast by an official delegate of the Regular Member.</li> <li>c) <b>The above proxy is valid only at the meeting for which it is issued.</b></li> </ul>			
Mover	Board of Directors		
Seconder	Amanda Dowhy	SD 62	Saseenos Elementary PAC
<b>CARRIED</b>			





### 2021.03 – Amendment to Bylaws Regarding Resolutions

**Be it resolved that** the BCCPAC Constitution and Bylaws be amended to read:

Section 4.8 Resolutions

- a) ~~In the event of a tie vote, an equality of votes the chairperson shall not have a casting or second vote in addition to the vote and~~ the proposed resolution is defeated ~~shall not pass.~~
- b) Resolutions must be submitted in the form prescribed in Policy 4020 - Member Resolutions Policy.

Mover	Board of Directors		
Second	Melissa Fletcher	SD 85	Vancouver Island North DPAC
<b>CARRIED</b>			

### 2021.04 – Amendment to Directors and Officers

**Be it resolved that** the BCCPAC Constitution and Bylaws be amended:

Board of Directors

5.1 ~~All members of the Board of Directors are classified as Directors. The Board will be composed of a minimum of five (5) and a maximum of eleven (11) Directors.~~ At each annual general meeting the voting members may elect the following persons who, if elected, shall be a Director for a two-year term:

- a) President (even years);
- b) First Vice-President (odd years);
- c) Second Vice-President (even years);
- d) Treasurer (odd years);
- e) Secretary (even years);
- f) ~~a number of Six (6) additional Directors, the number of which will be determined by the members but shall not be less than three~~ (half to be elected in even years and half to be elected in odd years).

~~Treasurer and Secretary May be Elected~~

5.2 ~~At each annual general meeting the voting members may elect the following persons who, if elected, shall be a director for a two-year term:~~

- ~~a) Treasurer (odd years); and~~
- ~~b) Secretary (even years);~~

Mover	Board of Directors		
Second	Jennifer Branston	SD 44	Seymour Heights Elementary PAC
<b>CARRIED</b>			

### 2021.05 – Amendment to Vacancies of Directors and Officers

**Be it resolved that** the BCCPAC Constitution and Bylaws be amended to read:

Vacancy in Board of Directors

5.17 (a) When a vacancy on the Board occurs for any reason, the remaining Board members may appoint a person to fill the vacancy, as a voting member of the Board. That person must be nominated by a Parent Advisory Council or District Parent Advisory Council in good standing. The term of the Board member so appointed will end at the next scheduled Annual General Meeting.

~~(b) If three or more vacancies in the Board arise at the same time more than 150 days before the annual general meeting, the remaining Board members shall call for a by-election to fill the vacancies. The by-election shall be conducted by a special mail out (electronic or regular post or any combination of the two) to all voting members calling for nominations, followed by voting by electronic ballot in a timely manner to be determined by the Board.~~

Mover	Board of Directors		
Second	Alan Patola Moosmann	SD 39	Kitsilano Secondary PAC
<b>DEFEATED</b>			



### 2021.06 – Amendment to Grounds for Termination of Directors and Officers

**Be it resolved that** the BCCPAC Constitution and Bylaws be amended to read:

Office to be Vacated

5.18 The following are grounds for termination of the office of any Board member:

- a) ~~is absent from two consecutive meetings of the Board without the prior written consent of the President;~~
- b) violates ~~their~~ the oath of office or the code of ethics; ~~and~~
- c) is found by any court, in Canada or elsewhere, to be incapable of managing their own affairs; or
- d) is convicted of a criminal offence by any court, in Canada or elsewhere.

Mover	Board of Directors		
Secunder	Chantale Hubbs	SD 35	Langley DPAC
<b>DEFEATED</b>			

### 2021.07 – Amendment to Term of Office of Directors and Officers

**Be it resolved that** the BCCPAC Constitution and Bylaws be amended to remove 5.12:

Term of Office

~~5.12 A member of the Board who is in the first year of their term and who wishes to run for a different position (ie: First Vice President running for President) shall be permitted to do so without resigning or taking a leave of absence. If the Board member is successful in their campaign then a new Board member to fill the vacated position shall be elected or appointed as per Section 5.18. If the person is unsuccessful in their campaign they shall continue in their position for the remainder of their term.~~

Mover	Board of Directors		
Secunder	Miyuki Shinkai	SD 46	Langdale Elementary PAC
<b>DEFEATED</b>			

### Destroying of Electronic ballots (12:36pm)

Be it resolved that BCCPAC destroy the electronic ballots after the election.

Mover	Jennifer Nicole Merritt	SD 20	Kootenay Columbia DPAC
Secunder	Jennifer Fisher	SD 71	Ecole Robb Road Elementary PAC
<b>CARRIED</b>			

### Credentials Report Update

Member PACs	700
Member DPACs	49
Life Members	10
<b>Total Membership</b>	<b>759</b>
Total Voting Members	722
Quorum (20%)	145
Quorum (10%)	73
<b>Voting Members in Attendance</b>	<b>169</b>

### 2021.08 – Updates to Policy 4020

**Be it resolved that** the BCCPAC Member Resolutions Policy 4020 be amended for clarity as indicated below:

#### Introduction

This policy replaces all previous BCCPAC Resolutions Policies and governs all Resolutions for BCCPAC Annual General Meetings (“AGM”). ~~Resolutions passed at the AGM, proposed by any member in good standing, are the basis for the operations and advocacy work of BCCPAC. Any amendments to this policy require the approval of the members by Ordinary Resolution at an AGM. The Resolutions Committee exists to ensure that proposed resolutions are lawful and that the~~

qualified proposers are assisted to develop effective resolutions. Members have a responsibility to ensure that they are prepared to engage in an informed debate and vote on resolutions at each AGM.

#### **A. Guiding Principles**

- ~~1. Resolutions passed at an AGM are the basis for the operations and advocacy work of BCCPAC.~~
- ~~2. Qualified Proposers have the right to submit resolutions at any time, including at the Annual General Meeting.~~
- ~~3. Resolutions submitted by a Qualified Proposer are property of the author(s) until they are accepted for debate at an AGM.~~
- ~~4. Any amendments to this policy require the approval of the members by Ordinary Resolution at an AGM.~~
- ~~5. The Resolutions Committee exists to ensure that proposed resolutions are lawful and that the qualified proposers are assisted to develop effective resolutions.~~
- ~~6. Members have a responsibility to ensure that they are prepared to engage in an informed debate and vote on resolutions at each AGM.~~

#### **B. Purpose and Types of Resolutions A. Definitions**

- Ordinary Resolution* has the same meaning as in the Society Act (BCCPAC Bylaws 1.1(vi)) and includes a resolution that:
  - advocates action that affects BC's public education system; or
  - gives direction to the BCCPAC Board of Directors.
- Special Resolution* has the same meaning as in the Society Act (BCCPAC Bylaws 1.1(xi)) and includes a resolution that:
  - provides for the amendment of BCCPAC's Constitution or Bylaws (BCCPAC Bylaws 9.2);
  - calls for the removal of a BCCPAC director (BCCPAC Bylaws 5.20);
  - seeks authorization for the BCCPAC Board to issue debentures (BCCPAC Bylaws 8.5); or
  - seeks to restrict the borrowing powers of the Board until the next AGM (BCCPAC Bylaws 8.7)

#### **3. Qualified Proposer:**

- A Regular Member in good standing who has the right to vote at the AGM (BCCPAC Bylaws 2.3(a); 2.10; 4.9(a)).
- The Board as a whole.

#### **4. Qualified Resolution: To qualify for consideration, a resolution must:**

- not contravene any law; or
- be consistent with BCCPAC's constitutional purposes;
- be submitted in the prescribed format. The Board will design the prescribed Resolution Submission Form consistent with this policy and make it available from the BCCPAC office and on the BCCPAC website;
- not be reaffirmed until after the AGM following its adoption has occurred.

#### **C. Qualified Proposer**

- A Regular Member in good standing who has the right to vote at the AGM (BCCPAC Bylaws 2.3(a); 2.10; 4.9(a)).
- The Board as a whole

#### **D. Qualified Resolution**

- To qualify for consideration, a resolution must not:
  - contravene any law; or
  - be frivolous, vexatious, defamatory, or damaging to BCCPAC.
- A resolution must be consistent with BCCPAC's constitutional purposes.
- A resolution must be submitted in the prescribed format.
- A resolution may not be reaffirmed until after the AGM following its adoption has occurred.

#### **E. Submission Procedures B. Timelines**

- 1. Introduction:** Each Resolution along with the **must be accompanied by a** Proposer Position Statement, which provides the proposer's opening arguments supporting the resolution, must be prepared in the prescribed format and is required to be submitted electronically using a file format compatible with current BCCPAC technology. This rule does not apply to resolutions made on the day the AGM.
- 1.** Special Resolutions, as described in Section B.2, must be received prior to 11:59 PM on January 31st or 90 60 days prior to the AGM, whichever is earlier, to be considered at the AGM. They cannot be proposed at the AGM.
- 2.** Ordinary Resolutions must be received 60 days prior to the AGM to be considered for inclusion in the pre-circulated AGM Booklet. **Those accepted by the Resolutions Committee will be included in the AGM Resolutions Booklet and added to the AGM agenda in the order received.**
- ~~4. Ordinary Resolutions which have been submitted by this deadline and subsequently accepted by the Resolutions Committee will be included in the AGM Resolutions Booklet and added to the AGM agenda in the order received.~~

5- 3. Ordinary Resolutions submitted after this deadline and accepted by the Resolutions Committee prior to the AGM will be added to the AGM agenda after the resolutions included in the pre-circulated AGM Resolutions Booklet. Every effort will be made to include these resolutions in the information package distributed to members at the AGM.

4. Resolutions received after the closing date for the Resolutions Booklet but at least 40 days prior to the AGM, will be processed by the Resolutions Committee in time for those that are approved to be added to the agenda of the AGM.

6. 5. Ordinary Resolutions may be proposed from the floor of the AGM.

#### **F. C. Resolution Format and Content**

1. The Board will design the prescribed Resolution Submission Form consistent with this policy and make it available from the BCCPAC office and on the BCCPAC website.

2- 1. A resolution that advocates change in the BC public education system must:

a. address an issue that generally concerns BCCPAC or a significant portion of its members; b. require advocacy at the provincial level; or

c. require advocacy at the federal level. (Examples: French Immersion, students of immigrant families students of First Nations families in public schools).

3. 2. All resolution submissions must be certified by two authorized executive members of the proposer and must be in the prescribed format.

e. a list of organisation(s) or person(s) who BCCPAC will ask to implement the resolution should it be approved at the AGM (Implementers); and

f. a list of organisation(s) or person(s) who should be advised of the resolution should it be approved at the AGM (Interested Parties).

#### **G. D. Resolutions Committee**

1. The Board will appoint members to a standing Resolutions Committee who will serve at the pleasure of the Board. All appointments for the year expire at the close of the AGM. The Resolutions Committee will determine time frames for the completion of each stage of the resolution processing system but will ensure that approved Resolution are made available to members at least 40 days prior to each AGM.

2. The Resolutions Committee will review each resolution received to ensure:

a) that it is **has been submitted** by a Qualified Proposer under Section ~~C~~ **A(3)**; and

b) that it ~~has been submitted by a~~ **meets the definition of a** Qualified Resolution under Section ~~D~~ **A(4)**.

3. The Resolutions Committee will review each resolution that has met the requirements of Section ~~D~~ **D.2** to consider whether:

a. to the extent possible, the resolution is clear, is actionable and will have the intended effect;

b. to the extent possible, the proposer's position statement is clear and factual;

~~c. that the list of Implementers suggested by the proposer is appropriate; and~~

~~d. that the list of Interested Parties suggested by the proposer is appropriate.~~

~~e. Should in the opinion of the Resolutions Committee the proposer's position statement is lacking important information, the Resolutions Committee may, with permission from the BCCPAC Board of Directors, include further comments that will be included in the resolutions booklet following the proposer's position statement. These comments will be headed, "Further comments from the Board of Directors". If further comments are made by the Board of Directors, the proposer of the initial resolution may have a written right of reply. C.~~

**c. should the Resolutions Committee determine the proposer's position statement is lacking important relevant information, the Committee may, with permission from the Board, include further comments that will be included in the Resolutions Booklet. The proposer of the initial resolution has the right to reply, subject to applicable deadlines.**

4. As part of its review, the Resolutions Committee may research the resolution and/or discuss it with others including those listed as Implementers and Interested Parties.

5. If more than one proposer put forward resolutions that have the same or substantially the same intent, the Resolutions Committee will make recommendations to each proposer in an attempt to either differentiate or combine the similar motions. If agreement with the proposers cannot be reached, each resolution will be processed separately.

6. After each resolution is reviewed, the Resolutions Committee will discuss its findings and any suggested changes with the proposer.

7. Once a resolution has been approved by the Resolutions Committee, it will be circulated electronically to all members.

8. Concurrently, an online forum will be set up to encourage dialogue and debate on the resolution prior to the AGM-  
~~Proposed Implementers and Interested Parties may be invited to add their comments to the online forum.~~

~~9. Resolutions received after the closing date for the Resolutions Booklet but at least 40 days prior to the AGM, will be processed by the Resolutions Committee in time for those that are approved to be added to the agenda of the AGM.~~

#### **✚ E. Rejection by Resolutions Committee and Appeals Process**

1. The Resolutions Committee may reject any submitted resolution which it determines to be non-qualifying. The proposer must be given notice of the rejection with supporting reasons.
2. The proposer has the right to appeal the rejection to the BCCPAC Board of Directors (the Board) within one week of receiving notice. The proposer and the Resolutions Committee may make submissions before the decision is made.
3. The Board must communicate its decision within seven days of receipt of the appeal.
4. If the Board rejects an appeal relying solely on Section ~~A.4.b D-1.b~~, the proposer may appeal this decision to the assembly at the AGM.

#### **✚ F. Procedures at the Annual General Meeting (AGM)**

1. Resolutions approved by the Resolutions Committee and included in the Resolutions Booklet do not require a mover but must be seconded by a delegate present at the AGM.
2. An Ordinary Resolution not included in the Resolutions Booklet must be duly moved and seconded to be heard by the assembly.
3. Ordinary Resolutions may be proposed from the floor at the AGM. Those that relate to the conduct of the AGM, or that are required under the Society Act or the bylaws, will be considered as they arise. All other resolutions will be added to the end of the agenda in the order received.
4. If time permits, the Resolutions Committee chair or designate will review the proposed resolution to determine if it is a Qualifying Resolution. Once approved, it will be added to the agenda. The decision of the Resolutions Committee chair may be appealed to the AGM Chair for a ruling.
5. Members are reminded that resolutions proposed from the floor of the AGM have not had the advantages of considered review by the Resolutions Committee ~~or the dialogue and debate afforded by the online forum.~~
6. If the members (represented by proxies at the AGM) determine that any resolution, whether included on the agenda or proposed from the floor, is not ready for consideration, they have a number of options including:
  - a) making a motion *Not to Consider* the resolution (made before the resolution is debated, is not debatable and requires a 2/3 vote to pass);
  - b) making a motion to *Refer* the resolution to committee;
  - c) making a motion to *Postpone to a Future Date*, i.e. the next AGM; or
  - d) making a motion to *Postpone Indefinitely* (made after debate is commenced which, in effect, removes the motion from consideration).
7. If the Board determines, at any time, that a resolution that is passed by the assembly is non-qualifying under Section ~~A.4.a D-1.a~~ or ~~A.4.b D-2~~, it may suspend action on such resolution. The Board will inform members if such action is taken and provide an explanation for their decision. Any member that disagrees with the Board decision may appeal it to the assembly at the next AGM.
8. If there is insufficient time to debate a resolution at the AGM, it may be heard at the next AGM if a member introduces a motion to *Postpone to a Future Date*, i.e. the next AGM. If this motion is not made, the resolution would fall from the table and would have to be resubmitted to be considered at the next AGM.

#### **✚ G. Responsibilities for Resolutions Passed at the AGM**

1. After the AGM, the Board of Directors must ensure that:
  - a) all approved Special Resolutions are filed with the Registrar of Companies;
  - b) the filed resolutions are incorporated in the consolidated Constitution and Bylaws;
  - c) the amended consolidated Constitution and Bylaws is posted to the website and as otherwise required; and
  - d) any listed Implementers and Interested Parties for each approved resolution are notified.
2. After the AGM, the Board of Directors must ensure that the BCCPAC Statement of Member Resolutions has added to it all Ordinary Resolutions that were passed at that AGM and that the Board provide the membership with updates on any resolutions currently listed as “active” whenever any significant progress is made towards completion of a resolution, including advising the membership of the need for volunteers within appropriate Standing Resolution Committees and the



Board provide at least one update per year on all active resolutions and that any ad-hoc committees struck at the AGM provide updates on a similar schedule. The format and breadth of these updates is at the discretion of the Board.

**K. H. Appendices**

1. Resolution Submission Form

Mover	Board of Directors		
Seconder	Lea Godfreyson	SD 68	Chase River Elementary PAC
<b>CARRIED</b>			

**2021.09 - Automated External Defibrillator Installed in Every Public School**

**Be it resolved that** BCCPAC advocate to the Ministry of Education to fund all school districts to install automated external defibrillators (AEDs) in every public school. Furthermore, for BCCPAC to advocate to the Ministry of Education to fund any necessary maintenance and / or repair. We submit that every public school be equipped with an automated external defibrillator (AED) in order to ensure the safety of all adults and students. AEDs should be provided and maintained outside of the regular school operating capital.

Mover	Cowichan Valley DPAC	SD 79	
Seconder	Miyuki Shinkai	SD 46	Langdale Elementary PAC
<b>CARRIED</b>			

**2021.10 – Implementation of Funding Model Review Recommendation 1 & 4**

**Be it resolved that** BCCPAC advocate to the Ministry of Education to fast track the implementation of Recommendation 1 & 4 as per the [Report of the Funding Model Review Panel, “Improving Equity and Accountability” 2018](#).

Mover	Bear Creek Elementary DPAC	SD 36	
Seconder	Christine Rayner	SD 69	Qualicum DPAC
<b>CARRIED</b>			

**2021.11 Support of Foundational Skills Assessments (FSAs)**

**Be it resolved that** BCCPAC, in recognition of the potential value of standardized testing, which is not being realized under the current approach and can only be realized through the collaborative engagement and support of all partners in the education system:

- Clarify that parents can choose whether or not their children participate in the Foundation Skills Assessment;
- Encourage the Government of B.C. to take steps to prevent the improper use of Foundation Skills Assessment data for the purpose of ranking schools; and
- Encourage and work with all parties towards an improved approach to standardized testing that recognizes and respects individual student circumstances and choice.

Mover	Maple Ridge – Pitt Meadows DPAC	SD 42	
Seconder	Nicole Noksana	SD 59	Tumbler Ridge Elementary/Secondary PAC
<b>CARRIED</b>			

**2021.12 – Access to Safe Active Transportation Support for Rural Students**

**Be it resolved that** BCCPAC advocate to the Ministry of Education to establish an Active School Travel Working Group or Committee that also includes the Ministry of Transportation and Infrastructure, BCCPAC and any other Educational Partner Groups and/or interested parties such as TransLink/BC Transit and/or others at the Provincial level.

Mover	Sunshine Coast DPAC & Langdale Elementary PAC	SD 46	
Seconder	Jeff Stevenson	SD 22	Kidston Elementary PAC
<b>CARRIED</b>			



### Credentials Report (4:30pm)

Member PACs	700
Member DPACs	49
Life Members	10
<b>Total Membership</b>	<b>759</b>
Total Voting Members	722
Quorum (20%)	145
Quorum (10%)	73
<b>Voting Members in Attendance</b>	<b>186</b>

WHEREAS there was insufficient time to debate and vote on Member Resolutions at the 2021 AGM AND in accordance with section 3.5 of the BCCPAC Bylaws, membership is requesting that the Board call an extraordinary general meeting so that these remaining Resolutions may be addressed.

Mover	James Taylor	SD 63	Greater Victoria DPAC
Seconder	Heather Attridge	SD 33	A D Rundle Middle School PAC
<b>CARRIED</b>			

### Closing Remarks

<b>Motion to adjourn.</b>			
Mover	Cheryl Santer	SD 35	Blacklock Fine Arts Elementary PAC
Seconder	Dana Jensen	SD 63	Stelly's Secondary PAC
<b>CARRIED</b>			

Adjourned at 5:15pm

# Elections

## Terms of Office

Newly elected Directors begin their term 30 days after the AGM. Outgoing members of the Board shall hold office and represent the Society for 30 days after the AGM in order to facilitate the change and orientation of new Board Members. If a position is not filled at the AGM or an elected Director is unable to fulfill their term, the existing board may appoint a Director to fill the vacancy. An appointed Director will hold the position until the next AGM. If three or more vacancies occur on the board at the same time, more than 150 days before the annual general meeting, a by-election must be held. At each AGM, only a portion of the board positions are up for re-election. Director terms are staggered to ensure the board is made up of both experienced and new directors.

Director Position	Term Ends (Odd/Even Year)	Current Director	Term Expires
President	Even	Andrea Sinclair	2022
1st Vice President	Odd	Vacant (Sarah Shakespeare – resigned)	2023
2nd Vice President	Even	Vacant (Rina Diaz – resigned)	2022
Treasurer	Odd	Michelle Sylvest (appointed)	2022
Secretary	Even	Chris Schultz-Lorentzen (appointed; Teresa Blades – resigned)	2022
Director	Odd	Amanda Hillis	2023
Director	Even	Marvin Klassen	2022
Director	Odd	Carmen Sundstrom	2023
Director	Even	Vacant (Tania Sargent – resigned)	2022
Director	Even	Vacant (new position created at 2021 AGM)	

## Candidates at a Glance

We are pleased to present the following candidates who have been nominated for open positions on the Board of Directors and will be acclaimed during the AGM. The Board of Directors performs an important and vital role in representing and supporting our members at the provincial level. To help members learn more about each candidate, we presented them with the same set of questions. The following pages contain their answers and provide members an opportunity to learn more about candidates.

Candidate	President 2022-24 (2 yr)	1 <sup>st</sup> Vice-President 2022-23 (1 yr)	2 <sup>nd</sup> Vice-President 2022-24 (2 yr)	Treasurer 2022-23 (1 yr)	Secretary 2022-24 (2 yr)	Director 2022-24 (2 yr) 3 positions
Chris Schultz-Lorentzen	✓		✓		✓	✓
Natasha Radbourne				✓		
Patty Glover						✓
Resha Sabti						✓

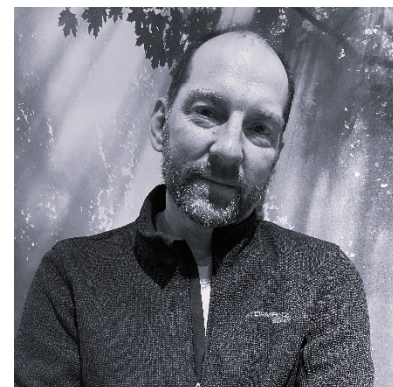


## **Candidate: Chris Schultz-Lorentzen**

Candidate for President, 2<sup>nd</sup> Vice-President, Secretary, Director

School District #42 (Maple Ridge - Pitt Meadows)

Nominated by Alexander Robinson Elementary PAC



### **1. Please tell us about yourself.**

I am a retired parent and grandparent of children in Public Education, my youngest children are currently in Grades 3 and 4. Among other things, I most recently worked 15 years as a 911 Emergency Dispatcher and was active in various Executive Roles within our local bargaining unit as a CUPE Local. I have been involved with other community groups and events throughout my School District and School Community.

### **2. Describe the involvement that you have with the K-12 education system.**

Being engaged in your child's education along with the school community and engaging with partner groups may be the most important involvement a parent can have K-12. Every parent K-12 is a PAC Parent whether they attend meetings or volunteer or not. While I have served various Executive Roles in my current PAC and in DPAC; the roles are simply titles with duties and obligations. As an Executive or not, I have been and continue to be engaged with the school community. I most recently was appointed Secretary of BCCPAC, and while I have been engaged with BCCPAC over the last few years, it is my first venture as a Director at the Provincial level. We are all learners.

### **3. Why do you wish to serve on the Board of Directors?**

I have long been an advocate for many issues great and small, including working conditions, social justice, education and much more. I believe I have lots to learn and something to contribute at this level.

### **4. Please tell us how you adjust to changes when you have little or no control.**

I adjust to what I do have control over, and make the best of what I don't.

### **5. Describe a situation when you had to solve a problem but didn't have all the necessary tools or information.**

For any situation like that, I work to find it or someone else who does. The only thing worse than no information – is wrong information. Sometimes it's ok to say 'I don't know', but to seek out where it is or who might reliably have it.

### **6. Describe a time when you have helped build a team in an organization (work or volunteer).**

Most recently, I have assisted two brand new PACs in our District get established under the School Act. Have helped provide them with a template framework for C&B and governance and other additional support as needed.

### **7. While rewarding, being a Board member can be time consuming. How do you see yourself balancing your professional or personal life with your duties as a Board member?**

While at times challenging, my family understands I have commitments at the PAC, DPAC and BCCPAC levels, and though it is sometimes a work in progress, I am fortunate to be flexible with my time and for the most part, have been able to balance that fairly well.

### **8. How do you think BCCPAC can best support parents?**

Some of the best things any leadership can do is listen, support and sometimes tell people things they don't want to hear, but is the right and accurate thing to tell them. Advocacy is a part of that.

## Candidate: Natasha Radbourne

Candidate for Treasurer

School District #35 (Langley)

Nominated by Langley Fundamental Elementary PAC



### 1. Please tell us about yourself.

I have worked every provincial and federal election since I was 16. I worked firstly in the elections as an IO, DRO etc, and worked my way up to supervisor and then training officer. I am a bookkeeper by trade and present at monthly financial meetings at the non-profit I work for. Though I can be shy at first, I am a big advocate for equality, our environment and transparency.

### 2. Describe the involvement that you have with the K-12 education system.

I started with a treasurer and hot lunch coordinator role at Norma Rose Point School in Vancouver. I served those two roles combined for 3 years. Then moving to Langley, I served at the Breakfast Club program at James Hill elementary before moving to LFES and joining their PAC as treasurer. At LFMSS I am hot lunch coordinator. I have moved their hot lunch program to a more environmentally friendly program, with using on recycled or compostable packaging only and only needing one parent volunteer to distribute hot lunch--down from 6. At LFES I moved us from a manual system to a primary digital accounting system, that we were still operating and supporting our teachers and community in the pandemic. I also helped start up a PAC at Douglas Park CS, our inner city school in Langley, with organizing and filing their previous 7 years of finances, reporting their gaming grants 5 years', and setting them up for success with electronic accounting.

### 3. Why do you wish to serve on the Board of Directors?

Our world has changed so much in the pandemic. Mental health has become a great concern for our children in BC and now more than ever I think the lines have been drawn in divisiveness. I would like to be apart of the change that needs to happen--to facilitate communication, bridge divides and advocate for the most vulnerable in our province. Though I live in Langley, I grew up in the north and my heart is to see every child with equal education opportunities and supporting their futures.

### 4. Please tell us how you adjust to changes when you have little or no control.

I have been fortunate in my life to gather some wonderful friends from a wide variety of lifestyles. I really value communication, and when I do not agree with something, I search out knowledge as to why. Usually reaching out to my friend group to gain perspective and clarity. If I can see it from a point of view, I can usually shift my conscience. But communication is key for me, not gossip, just clarity.

### 5. Describe a situation when you had to solve a problem but didn't have all the necessary tools or information.

When I first joined PAC at LFES in the fall of 2019, PayPal had frozen their account over hot lunches.net. As our parents needed a way to pay for hotlunches, and a previous exec forgot over the summer months to fix this problem out with PayPal, I jumped in to find alternative ways to pay. First, I set up e-transfers and then we purchased a square reader for any cc payments. Of course, we still accepted cash and cheque, but we really were eager to move to electronic payments, and were happy to as the pandemic hit later that school year.

### 6. Describe a time when you have helped build a team in an organization (work or volunteer).

Our elementary school has some ties to our inner city (lower income) school Douglas Park Community School. I realized that their school did not have a PAC and wanted to help start one knowing that the gaming grant alone requires at least

a 3 member PAC to apply for, and that money can be used to help benefit schools. So I worked alongside their community liaison, and once there was a 3 member PAC, I trained a parent to take on the treasurer role. I sifted through their previous 7 years of patchwork finances, helped and checked over their reports to send in and set them up with a system that was easy to use and transparent for their future.

**7. While rewarding, being a Board member can be time consuming. How do you see yourself balancing your professional or personal life with your duties as a Board member?**

I have served 3 years as PAC treasurer at the elementary and as per our by-laws I have to step aside this year. So with the elementary side, I will probably only take a supporting role. I work only part time, there are a few other roles that will be ending this year for me in June.

**8. How do you think BCCPAC can best support parents?**

Reading through the history of BCCPAC, the parent involvement in schools has been a crucial part in shaping the education in BC. However, in low income, new, or remote schools, parent involvement and therefore parent support of education is thinned out, if represented at all. Unless you are involved at an exec level, parents usually do not know what DPAC or BCCPAC is. Therefore, communication and almost a mentorship response would be the best approach to supporting parents, their PACs and their school communities.

## Candidate: Patty Glover

Candidate for Director

School District #23 (Central Okanagan)

Nominated by Canyon Falls Middle School PAC



### 1. Please tell us about yourself.

I am a web developer with two daughters that attend school in SD23. My husband and I have been very involved with both schools our daughters have attended in relations to their education and supporting their schools to create a positive learning involvement.

I feel it is paramount to the future success of our children as well as their overall mental health and self confidence for us to be present and available to them as they progress through their school career. I also feel that a positive education experience that starts at a young age inspired life long passion for learning.

### 2. Describe the involvement that you have with the K-12 education system.

I started as Hot Lunch Coordinator at CLE in 2015. In the 2017 I joined the executive at CLE as the Vice President as well as continued in my role as the Hot Lunch Coordinator. In the following year, I took on the role as President and Hot Lunch Coordinator.

This school year I have started the transition to CMS as Vice President and I am Past President at CLE. I am also the co-Hot Lunch Coordinator

### 3. Why do you wish to serve on the Board of Directors?

The school system has grown and evolved immensely over the past few decades, and it will need to continue to change rapidly in pace with our world. I want to be involved in shaping that change in a positive way.

### 4. Please tell us how you adjust to changes when you have little or no control.

The only thing in life that never changes is that fact that everything will one day change. We often have no control over change that happens, what we do have control over is our perception of that change and our feelings and actions surrounding it. Really you just have to "Roll with it".

### 5. Describe a situation when you had to solve a problem but didn't have all the necessary tools or information.

When I am volunteering as hot lunch coordinator, there are many problems that we do not have all the info on. We have to just stick to our food safe and standard operating procedures that have been established and work through challenges. I remember when I first started with the hot lunch team, a vendor did not show up with the order. with 400 hungry kids we had to pivot and reached out to one of VIP Vendors and got a completely new order in and food was delivered with 30 minutes.

### 6. Describe a time when you have helped build a team in an organization (work or volunteer).

I have served on multiple special event groups within the PAC, for the Food Bank, for Women in Leadership, etc. When recruiting volunteers for an event, the first step is to listen to them about their own strengths, what they feel most confident in contributing and then assigning roles based on that. Also, ensuring that everyone there feels welcome and appreciated. As a leader our most important role is to listen.



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**7. While rewarding, being a Board member can be time consuming. How do you see yourself balancing your professional or personal life with your duties as a Board member?**

I work from home and can set my own hours. I am a person that likes to be busy and loves to serve our community. I am a very organized individual that can ensure that I am available when I am needed.

**8. How do you think BCCPAC can best support parents?**

I think that sharing resources, training and information across all districts would be a great support to PAC, DPAC and parents. There are a great deal of resources surrounding hot lunch, workshops, technology, information about navigating IEP processes etc that could be collected and made available to everyone.

## Candidate: Resha Sabti

Candidate for Director

School District #35 (Langley)

Nominated by James Kennedy Elementary PAC



### 1. Please tell us about yourself.

I bring the experience of a new immigrant, despite it being over 20 years ago; I stay a new immigrant always! I started by learning the language and blending in the culture. I graduated as a chemical & environmental engineer from UBC. I always worked and volunteered. I currently volunteer as a therapy dog handler through St John Ambulance. I also volunteer in many organizations, however my focus right now on my children, hence being part of PAC and BCCPAC.

After graduation, I worked as an engineer then decided to go back to graduate school. It was at the same time I found out I was pregnant with twins. Raising twins, specially two that have regular illness due to being premature, has many challenges and exposed me to different aspects of parenting. It was hard to go back to full-time work, so I just focused on my masters and doing small projects.

### 2. Describe the involvement that you have with the K-12 education system.

This is my second year acting as a DPAC rep for our school PAC - District 35. I am looking to be part of BCCPAC as well as DPAC in our district.

### 3. Why do you wish to serve on the Board of Directors?

As a parent, I realized there is a lot I don't know. I decided to join my school's PAC, then I learnt about BCCPAC, so I submitted my name to help on some committees. Gradually, I am learning something new every day, and there is more to learn about a fundamental part of my children's growth. So now I want to be part of BCCPAC to learn more and advocate for our kids.

### 4. Please tell us how you adjust to changes when you have little or no control.

Well, nothing says adjusting to change as much as the past two years. I learnt a lot from Adriana & BCCPAC committees. I believe in listening, discussing, and considering both sides. Another example is the fact that I am an immigrant without being asked or consulted, I had to go through a big learning curve, but I got through and tried to be proactive to educate myself and be an effective member of society.

### 5. Describe a situation when you had to solve a problem but didn't have all the necessary tools or information.

I am trying to learn about the emergency supplies management in my school, and I reached out to BCCPAC, DPAC and the district to get as much information as possible. I am still missing a lot of clarity; however I will be working with our school principal to get further clarifications.

I am willing to take the extra mile to obtain as much tools as required.

### 6. Describe a time when you have helped build a team in an organization (work or volunteer).

I have been part of organization multiple fundraising events. Few years back we raised funds for victims of war (one of the many wars in the Middle East), I had to ensure that my team would have the ability to connect us to politicians, funders and the community. It was a very successful event that took place in the art gallery in Vancouver.

**7. While rewarding, being a Board member can be time consuming. How do you see yourself balancing your professional or personal life with your duties as a Board member?**

Being a volunteer is a commitment that I cherish. I learned my English and my Canadian culture through volunteering. I have always made time to volunteer. I am currently sitting on multiple committees, and I have no problem finding the time. I am currently sitting on two BCCPAC committees and I can already see the commitment and I am up for it. Serving my community as a volunteer is a critical aspect of my life.

**8. How do you think BCCPAC can best support parents?**

I think BCCPAC can motivate parents to be involved and make BCCPAC more accessible. Hear parents on regular basis, engage them and consider their input.

# Resolutions

## Proposed Resolutions

- 2022.01      Amendment to the Bylaws Language for Gender Inclusiveness (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.02      Amendment to the Bylaws Language to Align with the Societies Act (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.03      Amendment to the Bylaws to Resolve Errors in References (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.04      Amendment to the Bylaws for Language Clarity (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.05      Amendment to the Bylaws to Clarify Proxy Use (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.06      Amendment to the Bylaws to Ensure Directors Have Children Registered in the Public School System  
(Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.07      Amendment to the Bylaws to Remove Directors Facing Charges (Special Resolution)  
Submitted by BCCPAC Board of Directors
- 2022.08      Amendment to Create Indigenous Director (Special Resolution)  
Submitted by Kamloops-Thompson DPAC, SD73
- 2022.09      Action Against Peer-to-Peer Sexual Misconduct  
Submitted by Comox Valley DPAC, SD71
- 2022.10      Action to Address Peer-to-Peer Sexual Harassment  
Submitted by Comox Valley DPAC, SD71
- 2022.11      Action to Address Peer-to-Peer Sexual Assault/Exploitation - Data Collection & Analysis  
Submitted by Comox Valley DPAC, SD71
- 2022.12      Action to Address Peer-to-Peer Sexual Assault - Response Protocol  
Submitted by Comox Valley DPAC, SD71
- 2022.13      Reaffirmation of Resolution 2014.17  
Submitted by Sooke Parents Education Advisory Council (Sooke DPAC), SD62





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## 2022.01 Amendment to the Bylaws Language for Gender Inclusiveness (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended to use inclusive gender terms in the following instances:

- 5.20 The members may by special resolution remove a Board member before the expiration of ~~his or her~~ a term of office, and may elect a successor to complete the term of office.
- 8.8 Except for such costs, charges or expenses as are occasioned by ~~his or her~~ a Director's own willful neglect or default, each Director of the Society shall be indemnified and saved harmless out of the funds of the Society from and against all expenses incurred or lawsuits brought against ~~him or her in his or her~~ a Director in their capacity as a Director of the Society.

**Positioning Statement:** Sexual orientation and gender identity (SOGI) is a human right recognized in Canada and BC and within K-12 education It's an inclusive term that applies to everyone, whether they identify as lesbian, gay, bisexual, transgender, queer, two-spirit, heterosexual or cisgender. It's important for PAC's, DPAC's and BCCPAC to be inclusive and ensure safe spaces for persons of all sexual orientations and gender identities. Removing references to him, her, his and hers in the Bylaws and replacing these words with identifiers that are not exclusionary brings BCCPAC in line with the values it promotes.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.02 Amendment to the Bylaws Language to Align with the Societies Act (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended for references to the former "Society Act" be replaced by references to the new "Societies Act" specifically:

Bylaws sections:

- s.1.1v, x, xi, xii
- s.3.1
- s.7.1(e), 7.7(b)(ii)
- s.8.6(b)
- s.11.2

**Positioning Statement:** On November 28, 2016 the former Society Act was repealed and replaced by the Societies Act [SCB 2015] c.18. Although the BCCPAC filed the requisite documentation to transition the organization so as to comply with the new Act, the references in the Bylaws were not updated. This change updates the listed references to the new Society Act so we are in alignment.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.03 Amendment to the Bylaws to Resolve Errors in References (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended to correct internal references which have arisen from prior Special Resolution changes. There are incorrect section references within the Bylaws which should be updated to point to the intended and correct section. These are:

- 5.3 If a Treasurer is not elected at an annual general meeting, nor appointed after nomination by a member Parent Advisory Council or District Parent Advisory Council according to ~~Bylaw 5.19~~ **Bylaw 5.17**, the Board may appoint the Treasurer. The Treasurer so appointed will not be a director but will be entitled to receive notice of, attend, and speak at, but not vote at, Board meetings.
- 5.4 If a Secretary is not elected at an annual general meeting, nor appointed after nomination by a member Parent Advisory Council or District Parent Advisory Council according to ~~Bylaw 5.19~~ **Bylaw 5.17**, the Board may appoint the Secretary. The Secretary so appointed will not be a director but will be entitled to receive notice of, attend, and speak at, but not vote at, Board meetings.
- 5.5 Only persons nominated with approval of their member Parent Advisory Council or District Parent Advisory Council will be eligible to be elected pursuant to ~~Bylaws 5.01 and 5.02~~ **Bylaws 5.1 and 5.2** and their nomination forms shall be signed by two members of the member Parent Advisory Council or District Parent Advisory Council executive.
- 5.12 A member of the Board who is in the first year of their term and who wishes to run for a different position (ie: First Vice-President running for President) shall be permitted to do so without resigning or taking a leave of absence. If the Board member is successful in their campaign then a new Board member to fill the vacated position shall be elected or appointed as per ~~Section 5.18~~ **Bylaw 5.17**. If the person is unsuccessful in their campaign they shall continue in their position for the remainder of their term.

**Positioning Statement:** These are housekeeping amendments to the Bylaws that clean up drafting issues arising from previous amendments. Prior amendments led to changes in section numbers which caused these internally referenced sections to no longer point to the intended section of the Bylaws. It is prudent they are corrected to ensure the Bylaws themselves are correct.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.04 Amendment to the Bylaws for Language Clarity (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended to clarify intent, reduce ambiguity and update to reflect standard operating procedures of BCCPAC as noted below:

- 3.6 Notice of an annual general or an extraordinary meeting shall specify the place, day and hour of meeting, along with a tentative agenda, and in case of special business, the general nature of the business, and shall be given to all members entitled to receive notice either personally, **by email** or by mail at the registered address at least



sixty days prior to the date of the annual general meeting or at least fourteen days prior to the date of the extraordinary general meeting.

- 5.3 If a Treasurer is not elected at an annual general meeting, nor appointed after nomination by a member Parent Advisory Council or District Parent Advisory Council according to Bylaw 5.19, the Board may appoint the Treasurer. The Treasurer so appointed will not be a director but will be entitled to receive notice of, attend, and speak at, but not vote at, Board meetings. **The term of the Board member so appointed will end at the next scheduled Annual General Meeting.**
- 5.4 If a Secretary is not elected at an annual general meeting, nor appointed after nomination by a member Parent Advisory Council or District Parent Advisory Council according to Bylaw 5.19, the Board may appoint the Secretary. The Secretary so appointed will not be a director but will be entitled to receive notice of, attend, and speak at, but not vote at, Board meetings. **The term of the Board member so appointed will end at the next scheduled Annual General Meeting.**
- 5.6 Candidates for the Board of Directors shall be a parent of a child **enrolled** in the K- 12 Public School System at the time of nomination and election.
- 8.8 Except for such costs, charges or expenses as are occasioned by his or her own willful neglect or default, each Director of the Society shall be indemnified and saved harmless out of the funds of the Society from and against all expenses incurred or lawsuits brought against him or her in his or her capacity as a Director of the Society **and the Society will carry the requisite directors' insurance policy to ensure such indemnification.**

**Positioning Statement:** These are housekeeping amendments to the Bylaws that clean up drafting issues and clarify language for readability and understanding as well as aligning with our current practices. We currently use email as the primary mode of communication with members, in accordance with s.77(2) of the Societies Act which indicates that email notification is an accepted manner of communication for Societies with Membership greater than 250. Regarding s.5.3 and 5.4, where such an appointment takes place, this clarifies that the appointment is only for the current year and the position will be returned to the membership for nomination and vote at the next AGM. For s.5.6, this simply clarifies that enrollment in school is required. BCCPAC carries Directors' insurance, but this clarifies that the organization must carry such insurance which protects the society's funds from any issues that could arise through a claim against any or all directors.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.05 Amendment to Vacancies of Directors and Officers (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended to ensure all Regular Members may issue a proxy to another Regular Member, and that the receiving Regular Member holding the proxy may vote on behalf of the proxy granting Regular Member and that BCCPAC will include proxies when assessing Quorum

1.1 xiv. "official delegate" means a parent **representative of a Regular Member in a school district** who is duly authorized by ~~a that #Regular #M~~Member in any school district, to vote on behalf of that Regular Member;



- 4.5 (a) For purposes of determining policy, amending the Bylaws or Constitution, adopting a budget, and electing the Board, a quorum shall be not less than 20% of the Regular Members **including those** represented by proxy at the meeting;
- (b) In all other cases, a quorum shall be not less than 10% of the Regular members **including those** represented by proxy at the meeting or a greater number that the members may determine at a general meeting.
- 4.10 (a) All **Proxy** voting ~~shall be permitted~~ at **annual** general meetings **shall be by proxy**.
- (b) **Each Regular Member attending a general meeting must appoint an official delegate to carry the Member's proxy.**
- (~~b~~c) A proxy may be received **by a Regular Member in good standing** from ~~each~~ **another** Regular Member in good standing provided that the proxy is in writing and signed by a minimum of two members of the Regular Member's executive **issuing the proxy**, and the proxy vote is cast by ~~an official~~ **a** delegate of the Regular Member **that receives the proxy**.
- (~~e~~d) The above proxy is valid only at the meeting for which it is issued.
- (~~e~~) **the delegate of the Regular Member may hold multiple proxies and on any given vote, in order to adhere to the instructions from the proxy granting Regular Member, may put forth proxy votes both for and against the question called.**

**Positioning Statement:** In Robert's Rules of Order, a proxy is a power of attorney given by one voter to another, to vote in their stead and it is also used to designate the person who holds the power of attorney. It is considered to be in conflict with the idea of the equality of members, which is a fundamental principle of deliberative assemblies, especially for societies of a social, benevolent or religious character where members cannot transfer their stock in the society like a shareholder may do in a corporation. However, BCCPAC has long held the tradition of allowing Regular Members to vote by proxy. In the Bylaws, ss. 3.9 respecting delegates, 4.9 respecting voting and 4.10 respecting proxy voting were the main focus of issues that came up during the 2021 AGM. In a recent meeting between BCCPAC leadership and an officially accredited Parliamentarian it was discussed as to how this should be addressed given the long history of the BCCPAC use of proxies wherein any delegate can carry multiple proxies. The problem noted is that the bylaws do not set out how proxies are to be used or that one delegate can hold multiple proxies. In order to continue operating as BCCPAC historically has, the Bylaws must dictate that such practice is allowed. These amendments codify the procedure currently used by BCCPAC to assure that all Regular Members are able to attend meetings by proxy if not in person, and have their vote cast. They also assure that the practice of including proxies when assessing quorum will continue as per expectations of the Regular Members.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## **2022.06 Amendment to the Bylaws to Ensure Directors have Children Registered in the Public School System (Special Resolution)**

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Constitution and Bylaws be amended to require that Directors resign when their child(ren) are no longer enrolled in the public school system.



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- 5.16 Any Board Member whose child ~~is not registered in~~ leaves the public school system ~~in the year in which the Board Member is elected will be permitted to serve the remaining portion of the first year of their term and then~~ must resign ~~within 90 days of the date registration is terminated. At the annual general meeting, an election will be held to fill the newly vacated position for the remainder of the term.~~

**Positioning Statement:** The current allowance to continue as a Director under s.5.16 after their child leaves the public school system does not align with practices at PAC's and DPAC's. BCCPAC Director eligibility should be consistent with practices of our member PACs and DPACs and assure that those involved with leadership of the Society are engaged in the public school as parents/guardians/caregivers (as defined by the School Act). Allowing for a ninety day cooling period prior to the requirement to resign allows for resolving situations that may arise within a family or household, including such situations where a student chooses to leave the school system but decides to return to school a short time later.

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.07 Amendment to the Bylaws to Remove Directors Facing Charges (Special Resolution)

**Submitted by:** BCCPAC Board of Directors

**Be it resolved that** the Bylaw 5.18 be amended to provide further grounds for termination of office, specifically when a Director is charged with a criminal offence that could bring the Society into disrepute.

- 5.18 The following are grounds for termination of the office of any Board member:
- (a) is absent from two consecutive meetings of the Board without the prior written consent of the President;
  - (b) violates their oath of office; ~~and~~
  - (c) is **charged with a criminal offence that could bring the Society into disrepute; or**
  - (d) **is convicted of a criminal offence.**

**Positioning Statement:** In the Societies Act there are restrictions on those persons that have been convicted of certain criminal offences (financially oriented offences) from acting as directors of a society. Given the nature of work carried on by BCCPAC, there are many offences that would draw considerable media attention to a parent organization if a board member was even charged, let alone convicted of such offences (child endangerment/child porn/child abuse, etc.). Such offences if charged, will without question, bring the BCCPAC into disrepute and draw negative publicity and media that will cause damage to the reputation of the organization and disrupt the organizations relationships with Ministry officials and partner groups. Although there is the concern that an individual is innocent until proven guilty, British Columbia criminal procedure requires charge approval by Crown Counsel. This provides that a reasonable standard of potential culpability has been established prior to the Board considering termination of a Board Member under s.5.18(c).

**Implementers:** BCCPAC Board and staff

**Interested Parties:** BCCPAC Members, BC Registries

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## 2022.08 Amendment to Create Indigenous Director (Special Resolution)

**Submitted by:** SD73 DPAC (Kamloops-Thompson)

**Be it resolved that** the Constitution and Bylaws Section 5.1 be amended and Section 7(9) be created to read:

### Board of Directors

5.1 All members of the Board of Directors are classified as Directors. The Board will be composed of a minimum of five (5) and a maximum of eleven (11) Directors. At each annual general meeting the voting members may elect the following persons who, if elected, shall be a Director for a two-year term:

- (a) President (even years);
- (b) First Vice-President (odd years);
- (c) Second Vice-President (even years);
- (d) Treasurer (odd years);
- (e) Secretary (even years);
- ~~(f) Six (6) additional Directors (half to be elected in even years and half to be elected in odd years);~~
- (f) Indigenous Director (odd years)
- (g) Five (5) additional Directors (2 to be elected in odd years and 3 to be elected in even years)

### Part 7 - Duties of Officers

#### Indigenous Director

7.9 The Indigenous Director shall:

- (a) Be self-identified as having Indigenous ancestry;
- (b) Be the Chair of the BCCPAC Indigenous Education Committee
- (c) Be the BCCPAC representative on the K-12 Indigenous Education Committee

**Positioning Statement:** A dedicated Indigenous Director on the Board would be a transformational strategy to encourage inclusion and promote meaningful Indigenous parent engagement within the parent advisory council structure. We are stronger when we are diverse, and it is time to take this deliberate action to enhance our strength as a Provincial voice.

**Implementers:** BCCPAC Board and staff, Societies Registrar

**Interested Parties:** BCCPAC Members, FNEC, MNBC, Ministry of Education

## 2022.09 Action Against Peer-to-Peer Sexual Misconduct

**Submitted by:** Comox Valley DPAC, SD71

**Be it resolved that** BCCPAC advocates for the Ministry of Education to take bold action to address peer-to-peer sexual assault & sexual harassment, including:

- To develop and promote public awareness/education campaigns to combat peer-to-peer sexual assault and sexual harassment, and to include bystander training;
- To include sexual violence/misconduct (including assault and harassment) among the listed “Services & Information Topics” on the homepage of the ERASE website and any other key resources used by the province to promote student safety and wellness; and

- To develop and implement mandatory curriculum about sexual consent for all students, including grades 11 and 12.

**Positioning Statement:** Rates of sexualized violence remain alarming. The most recent Stats Canada statistics reports that 1 in 3 girls/women and 1 in 6 boys/men in Canada are sexually assaulted in their lifetime, with girls between the ages of 14 to 24 being the most vulnerable, and girls between 15-17 reporting the highest rates of assault. Girls who are indigenous, LGBTQ or have a disability experience even higher rates.

Disturbingly, the most recent McCreary Centre's Report on its BC Adolescent Health Survey (2018) had as a key finding that reports of sexual assault, dating violence, and sexual harassment have all increased from its previous report in 2013 (at p. 8).

The increasing availability of and access to on-line pornography by children does nothing to improve the situation. Research shows that adolescent exposure to pornography:

- Portrays women as sex objects/sexually submissive (Peter & Valkenburg, 2008);
- Fosters an acceptance of sexual coercion (To et al, 2012); and
- Encourages and supports teenage sexual aggression (Wright et al, 2016).

The McCreary survey also revealed that the majority of students are not sexually active by the end of grade 10; however grade 10 is the last year that physical health education (which includes sexual health) is mandatory. This means that most students are not receiving any sexual health (or consent) education as they become sexually active. And if a student does not attend college/university, grade 10 may be the last time they receive any education about sexual consent.

Consent education should extend beyond the curriculum and permeate school culture. Province-wide sexual assault and harassment prevention campaigns combined with adding "sexual violence/misconduct" to the listed safety priorities on the Erase website's homepage would also increase student awareness and emphasize sexual violence prevention as a priority.

**Implementers:** Ministry of Education

**Interested Parties:** BCSTA, BCSSA, BCPVPA, BCTF

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## 2022.10 Action to Address Peer-to-Peer Sexual Harassment

**Submitted by:** Comox Valley DPAC, SD71

**Be it resolved that** BCCPAC advocates for the Ministry of Education to develop & implement a province-wide mandatory policy to address peer-to-peer sexual harassment in schools.

**Positioning Statement:** The #MeToo movement revealed sexual harassment and sexual assault as widespread and deeply entrenched societal problems. Sexual harassment is often considered a problem that happens among adults - on the job or when starting college or university - but for many it starts in school and sometimes as early as elementary/middle school. The most recent McCreary Centre's BC Adolescent Health Survey (2018) revealed that 50% of female students aged 12 to 19 reported having experienced verbal sexual harassment in the previous year and 31 had experienced physical sexual harassment. Non-binary youth reported experiences physical and verbal sexual harassment at similar rates.

Similar rates were cited in the Harvard Graduate School of Education’s 2017 report [“The Talk: How Adults Can Promote Young People’s Healthy Relationships and Prevent Misogyny and Sexual Harassment”](#). The Harvard report included among its key findings that:

- Misogyny and sexual harassment appear to be pervasive among and “afflict deeply troubling numbers of young people”, and certain forms of gender-based degradation may be increasing;
- Misogyny and sexual harassment are damaging to their romantic relationships and rates of sexual assault among young people are high;
- Despite these “deeply troubling numbers”:
- Young people are increasingly desensitized to misogyny and harassment; and
- Peer sexual harassment “largely flies under our [adult] radar,” with “Large numbers of parents, educators, and other adults appear to be either unaware of the seriousness of the problem or don’t know how to deal with it.

Tolerance of sexual harassment contributes to a culture which instills, promotes and accepts the message that girls/women are valued for their sexual appeal & services to boys/men and that non-binary youth/adults are different/other/unequal; it encourages male aggression and supports sexual violence. Districts and schools need provincial leadership to address this pervasive problem.

**Implementers:** Ministry of Education

**Interested Parties:** BCSTA, BCSSA, BCPVPA, BCTF

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## 2022.11 Action to Address Peer-to-Peer Sexual Assault/Exploitation - Data Collection & Analysis

**Submitted by:** Comox Valley DPAC, SD71

**Be it resolved that** BCCPAC advocates for the Ministry of Education to review and revise the Safe and Caring Communities policy (and any other relevant policies) to include measures to track and assess data regarding disclosures/complaints/reports of peer-to-peer sexual assault and sexual exploitation within districts.

**Positioning Statement:** In recent years the BC government has recognized the need to collect and track race-based data as “a key mandate initiative to tackle systemic racism, hate and discrimination.”

Specifically, in June 2020 the Premier invited the Human Rights Commissioner and the Information and Privacy Commissioner to provide recommendations on how to collect, store, use and disclose data in a way that furthers the aim of substantive social equality but without reinforcing marginalization.

The report that followed:

- Noted the collection of data “is a human rights issue and can be used as a powerful tool in advancing human rights”, with the HRC stating “We cannot act on what we do not know. This is a call for knowledge.”
- Recommended the development of an Anti-Discrimination Data Act through ongoing consultation with the HRC and IPC so that it aligns with human rights advancement and conforms with Freedom of Information and Protection of Privacy legislation.
- Recommended that the legislation to be grounded in “the grandmother principle”, described by Gwen Phillips of the Ktunaxa Nation, a BC First Nations Data Governance Initiative Champion:



“First Nations governments are not wanting to operate with the big brother mentality that we’ve all been groomed into believing in relation to what data does to us—it’s more like we want to come from the grandmother perspective. We need to know because we care.”

A similar initiative is needed to collect and assess data concerning disclosures/complaints/reports by students of peer-to-peer sexual violence.

Data collection, retention and assessment is a necessary tool to render a social problem visible, to measure progress (or decline), and to advance evidence-based policy-making. Disclosures/complaints/reports of sexual assault/exploitation are already notoriously underreported, and the province’s current tools (erase and otherwise leaving processes to individual districts) are insufficient to address the problem.

**Implementers:** Ministry of Education

**Interested Parties:** BCSTA, BCSSA, BCPVPA, BCTF

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## 2022.12 Action to Address Peer-to-Peer Sexual Assault - Response Protocol

**Submitted by:** Comox Valley DPAC, SD71

**Be it resolved that** BCCPAC advocates for the Ministry of Education to review and revise the Safe and Caring Communities policy (and any other relevant policies such as the Handbook for Action on Child Abuse & Neglect) to include measures to address and provide clear guidance about how to respond to student complaints of peer-to-peer sexual harassment, sexual exploitation and sexual assault.

**Positioning Statement:** In 2016, the province recognized sexual violence as a problem warranting bold action in post-secondary institutions. It legislated mandatory reporting protocols for sexual assault at all post-secondary institutions and later committed \$760,000 for further improvements.

Similarly bold action is needed in BC’s public schools as districts (and schools) lack comprehensive policies to address peer-to-peer sexual misconduct. There is no guidance from the province about how schools/districts should respond to student complaints/disclosures of peer-to-peer sexual assault or exploitation, including where the alleged conduct occurs *off or away from* a school/district property/event. As a result, policies vary between districts and similarly lack clear direction.

The province’s Safe and Caring School Communities policy attempts to assist districts to create safe and inclusive learning environments and to address “worrisome behaviours”, but offers no guidance in relation to student complaints of *peer-to-peer* sexual harassment, exploitation and assault.

The province’s Handbook for Action on Child Abuse & Neglect references the *Child, Family and Community Service Act* which legislates a “duty to report” to “the director of MCFD” any child who is deemed to be “in need of protection”. It lists circumstances under which a child would be so deemed, but most subsections deal with harm/abuse/neglect to a child by the child’s parent and none deal with peer-to-peer sexual violence.

But neither policy sets out specific requirements, or even guidance, as to how school/district personnel should respond to a student complaint/report of sexual harassment, assault or exploitation by another student.

The *Criminal Code of Canada* also lacks guidance as it does not include a duty to report a crime.



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Clear guidance regarding how to respond to complaints of peer-to-peer sexual assault/exploitation are needed to advance the goals of sexual assault prevention and sexual equality in public education.

**Implementers:** Ministry of Education

**Interested Parties:** BCSTA, BCSSA, BCPVPA, BCTF

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### **2022.13 Reaffirmation of Resolution 2014.17**

**Submitted by:** Sooke Parents Education Advisory Council (Sooke DPAC), SD62

**Be it resolved that** Resolution 2014.17 (Advocating for Counselling Resources in BC Schools) be reaffirmed: “That BCCPAC be directed to actively advocate for increased counselling resources in BC schools”.

**Positioning Statement:** There is a discrepancy that still exists across the province regarding access and funding dedicated to counselling support and services for students within the BC Public Schools. Many schools regardless of location still remain to have limited counselling resources available to them. Remote communities and overpopulated schools are also at an even greater disadvantage. All students equally deserving this support. This was a need identified back in 2014 and has continued to be an unresolved issue over the years, and more so an even greater need now as students navigate a world impacted by the pandemic.

**Implementers:** Ministry of Education

**Interested Parties:** BCSTA, BCSSA, BCPVPA, BCTF, CUPE

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## Proposed Resolutions Voting Instructions

Name of PAC/DPAC: \_\_\_\_\_ School District: \_\_\_\_\_

Name of Official Delegate(s): \_\_\_\_\_

*This form may be used to provide your official delegate with directions on how to vote on the items below. As BCCPAC has neither the means nor the authority to verify that member voting instructions are followed by official delegates, please be sure communication is clear for the official delegate regarding your DPAC/PACs voting intentions and whether you wish to provide discretion in how to vote, as new information is often shared and presented at the time of debate.*

Proposed Resolutions		Voting Instructions		
2022.01	Amendment to the Bylaws Language for Gender Inclusiveness	Yes	No	Open
2022.02	Amendment to the Bylaws Language to Align with the Societies Act	Yes	No	Open
2022.03	Amendment to the Bylaws to Resolve Errors in References	Yes	No	Open
2022.04	Amendment to the Bylaws for Language Clarity	Yes	No	Open
2022.05	Amendment to the Bylaws to Clarify Proxy Use	Yes	No	Open
2022.06	Amendment to the Bylaws to Ensure Directors Have Children Registered in the Public School System	Yes	No	Open
2022.07	Amendment to the Bylaws to Remove Directors Facing Charges	Yes	No	Open
2022.08	Amendment to Create Indigenous Director	Yes	No	Open
2022.09	Action Against Peer to Peer Sexual Misconduct	Yes	No	Open
2022.10	Action to Address Peer-to-Peer Sexual Harassment	Yes	No	Open
2022.11	Action to Address Peer-to-Peer Sexual Assault/Exploitation - Data Collection & Analysis	Yes	No	Open
2022.12	Action to Address Peer-to-Peer Sexual Assault - Response Protocol	Yes	No	Open
2022.13	Reaffirmation of Resolution 2014.17	Yes	No	Open

*BCCPAC does not guarantee your official delegate will vote the way your council wishes.*



## 2022 AGM Proxy Voting Information and Proxy Rules

1. Regular Members in good standing who paid their membership fees by December 31, 2021 are entitled to vote at the 2022 AGM on April 30 & May 1, 2022.
2. Regular Members who paid their membership fees by December 31, 2021 may authorize up to two delegates to vote and speak on their behalf by submitting a Proxy Vote Form. Additional non-voting delegates may be authorized by submitting a Proxy Speaker Form.
3. Regular Members who have not paid their membership fees by December 31, 2021 may speak, but not vote, at the AGM and must submit a Proxy Speaker Form.
4. Members who are unable to send a delegate from their own PAC or DPAC to the AGM may authorize a delegate from another PAC or DPAC by completing the appropriate Proxy Form.
5. Honourary, Life and Non-Voting members with Speaking Cards are not entitled to vote.
6. Each delegate attending the AGM must submit at least one appropriate Proxy Form.
7. As per Bylaw 4.10 (b), Proxy Forms must be completed and signed by two members of the Member PAC/DPAC Executive.
8. Delegates are encouraged to scan and upload completed Proxy Vote forms when registering online for the AGM. Proxy Vote forms received in this manner or emailed to the office **no later than April 14, 2022** will be verified and registered by BCCPAC in advance of the AGM.
9. Official delegates authorized through this proxy process should be aware of how the council wishes its vote to be cast. Members are cautioned that BCCPAC cannot guarantee the official delegate will vote the way your council wishes. Members are encouraged to discuss proposed resolutions prior to the AGM and communicate how votes should be cast to their delegate, keeping in mind that new information frequently comes to light when debating resolutions.

### How to Complete and Use the Proxy Form

- Fill out the appropriate Proxy Form – [contact the BCCPAC office](#) if you are unsure which form to use
- Have the proxy form signed by two members of your council's Executive
- Upload the Proxy Form when you register for the AGM **or** scan and email it to our office no later than April 14, 2022



## 2022 AGM Authorized Proxy Vote Form

1. Regular Members in good standing who paid their membership fees by December 31, 2021 are entitled to authorize up to two delegates to attend, speak and vote on their behalf at the 2022 AGM.
2. Each eligible member PAC or DPAC must submit a completed Proxy Vote Form, with the appropriate Executive signatures, to BCCPAC by April 14 in exchange for a Voting Card. Voting Cards will be available for pickup in the Proxy Room (at the hotel) as of Friday, April 29.
3. Proxy Vote Forms submitted after April 14 may not be processed by April 29 and will be made available on a first-come, first-served basis.
4. In the event an authorized delegate cannot be present for the entire AGM, a Voting Card may be transferred to another registered AGM delegate through the Proxy Room.

If you do not wish to authorize a transfer, check here

In compliance with BCCPAC Bylaws, Sections 3.9 & 4.10:

**For Office Use:**

Voting Card # \_\_\_\_\_

We, the members of \_\_\_\_\_,  
(Member PAC/DPAC name – Example: Johnson Elementary PAC or SD73 DPAC)

in School District # \_\_\_\_\_, hereby authorize \_\_\_\_\_  
(Voting Delegate – Example: John Smith)

or \_\_\_\_\_ to **vote and speak** on behalf of our PAC/DPAC.  
(Alternate Voting Delegate – Example: Jane Doe)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Council Executive Title

\_\_\_\_\_  
Name & Council Executive Title

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Phone

**For Office Use:**

Official Delegate/Alternate: \_\_\_\_\_  
Print Name Signature

Transfer Authorization to: \_\_\_\_\_  
Print Name Signature



## 2022 AGM Authorized Proxy Speaker Form

1. Regular Members in good standing who paid their membership fees after December 31, 2021 are entitled to authorize up to two delegates to attend and speak, but not vote, on their behalf at the 2022 AGM.
2. Proxy Speaker Forms submitted, with the appropriate Executive signatures, to BCCPAC by April 14 will be exchanged for a Speaker Card. Speaker Cards will be available for pickup in the Proxy Room (at the hotel) as of Friday, April 29.
3. Proxy Speaker Forms submitted after April 14 may not be processed by April 29 and will be made available on a first-come, first-served basis.
4. In the event an authorized delegate cannot be present for the entire AGM, a Speaker Card may be transferred to another registered AGM delegate through the Proxy Room.

If you do not wish to authorize a transfer, check here

In compliance with the BCCPAC Bylaws, Sections 3.9 & 4.10:

**For Office Use:**

Speaker Card #

We, the members of \_\_\_\_\_,  
(Member PAC/DPAC name – Example: Johnson Elementary PAC or SD73 DPAC)

in School District # \_\_\_\_\_, hereby authorize \_\_\_\_\_ or  
(Speaking Delegate – Example: John Smith)

\_\_\_\_\_ to **speak** on behalf of our PAC/DPAC.  
(Alternate Speaking Delegate – Example: John Smith)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Executive Title

\_\_\_\_\_  
Name & Executive Title

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Phone

**For Office Use:**

Official Delegate/Alternate: \_\_\_\_\_  
Print Name Signature


Transfer Authorization to: \_\_\_\_\_  
Print Name Signature



**BC Confederation of Parent Advisory Councils**

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