



November 2021
Monthly DPAC Meeting Minutes

Meeting:	Monthly DPAC Meeting	Date & Time:	January 10, 2022 6:30 pm
Chair:	Andrea Beckett	Recorder:	Andrea Beckett, Laura Weller, Rickie Mitchell
Location:	Virtually via MS Teams	Meeting Details:	Provided on SD57 DPAC website sd57dpac.ca
Executive Members:	Laura Weller (LDB/CLA), Gillian Burnett (STKRSS), Rickie Mitchell (Blackburn), Tara Gauthier, Richard Parks		
PAC Representatives and Parents:	Dana Frank, Krista Watkins (Spruceland), Courtney Blair, Bailey Bouwman, Christa Porter (STKRSS, Glenview), Debbie Kopp, Erin Tulle (Heather Park), Cindy Ghostkeeper, Kelsey, Melanie Marohn, Justine Grebliunas, Gisele		

Commented [DP1]: I do not know these attendees last names

Commented [DP2R1]: KK - no worries- we can clarify tonight and update the minutes

Acknowledging that this meeting is being held on the beautiful unceded ancestral lands of the Lheidli T'enneh.

Item #	Agenda Items	Designate	Purpose
1	Call to Order, Introductions & Territorial Acknowledgement 18:33 hours	Chair or Vice-Chair	Information
2	Adoption of Meeting Agenda as amended Adoption of Minutes from previous meeting(s)	Chair or Vice-Chair	Decision
3	Welcome Back & Discussion of Monthly Theme – District Innovation & Strategic Plan		Information



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<p>Two virtual SD57 hosted Parent Focus Groups to hear from parents on their feedback, thoughts, and input on the 2021-2026 SD57 Strategic Plan on January 13th and 27th from 6:30-8pm via Zoom</p> <ul style="list-style-type: none">• What do you as a parent need clarity or information on with the district's current Strategic Plan?• Will be led by the Acting Superintendent Cindy Heitman <p>Parent comments & feedback:</p> <ul style="list-style-type: none">• 10% increase: what does this mean? Is this pre or post pandemic?• What resources are needed to determine if we are meeting objectives? And how do parents escalate issues with their students to get the support needed to meet the goals?• Report cards are of limited value at this time as current report cards are not helpful for parents to understand – it does not provide them with any useful information or accurate picture of their child's abilities.• LDB is formally training all their teachers and LA on how to properly do a literacy assessment• More transparency in the strategic plan objectives is needed• More transparency in the strategic plan objectives is required <p>Parents are extremely frustrated by the fragmentation of communication from the school community and district:</p>		
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	<p>Communication Methods</p> <ul style="list-style-type: none"> • School website (difficult to use = barrier) • Emails are hard to track • Information embedded in PDF and attachments; gets lost for the parents • Communication repository by date (particularly school-wide communications; hierarchies) • School details prioritize, then get it up by classroom on the website • Apps that help with class-based communications, no standard platform; comes down to teacher autonomy. • § Q for Joanne PGDTA --- is this in the collective agreement to have this straight. • DPAC has advocated this for years but now we are behind, need a full team in most districts to do this work. Still a top priority to show through their budget that they value transparency. Defining what the position is and the right talent. The job is huge, the volume is large, there are limited qualified individuals and competing against other organizations. RFP process? Commit funds to the work and investigation. Improvement was noticeable when Serena was here. • Email to link to the webpage information, increase standardization – push link or reminder in social media. • Current state: push from school administrative assistant by email with info drafted by PVP/Admin. • Need to be able to check that we have seen the info by having it centrally filed. <p>- Covid-19 portal - cleaned up but not really user friendly with dates of publication on the documents.</p>		
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	<p>- Shas-Ti Kelly Road website looks rather good but not necessarily consistent (could be a good model)</p> <p>- Who is responsible for communication? When/Deadlines? SMART Goals are needed on communication/transparency. Workflow/Priority/Sequencing:</p> <p>- Needs improvement, key method of tying it in to the work that goes into School and District plans.</p> <p>- Focus Groups are with Acting Superintendent not school admin or teachers. Bring a friend.</p> <p>- Facebook is a backup – but it really should just be reminding and directing parents to the source of truth (i.e., school or district website)</p>		
4	<p>Review and Adoption of Executive Reports (see reports on DPAC website)</p> <ul style="list-style-type: none"> a. Executive Board Report - Chair and Vice-Chair b. Treasurer's Report <p>(Gillian Burnett Interim Treasurer)</p>	All	Information & Review
5	<p>Review and Adoption of Advising School District Reports</p> <ul style="list-style-type: none"> a. Education Services Committee – No meeting in December 2021 b. Education Programs & Planning Committee – No meeting in December 2021 c. Policy & Governance Committee – No meeting in December 2021 d. Catchment and Capacity – Gillian Burnett (see attached report) 	All	Information & Review



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6	<p>Partner Group, Rights & Stakeholders Presentations & Discussion <i>(5 mins presentation & 5 mins Q&A per group)</i></p> <p>Senior Administration – Cindy Heitman</p> <ul style="list-style-type: none"> a. This is the first year of the implementation of a 5-year strategic plan – made into two years of implementation, followed by 3 years of continuous improvement b. Acknowledging that this is continuous improvement cycle and the need for continuous engagement, feedback and development and that parent community is key for that c. Was developed starting in January 2021 d. Emphasis is on closing the gap for our vulnerable learners – we need to identify the gaps and who is affected and how we address those gaps in a meaningful way <p>Guest Debbie Kaban: Director</p> <ul style="list-style-type: none"> a. Goal is to optimize learning success in numeracy, literacy, career and graduation <ul style="list-style-type: none"> • Want to make sure we are engaging students in the process of assessment • How do we use assessment to drive learning and innovation b. Several schools and classrooms are working with Debbie's department and the MoE and a provincial network to work 	<p>Cindy Heitman</p> <p>Kapp Manhas</p> <p>Sharel Warrington</p> <p>Ron Polillo</p> <p>Barry Beppe</p> <p>Brett Apolczer</p> <p>Parrish Child</p> <p>Joanne Hapke</p> <p>Karen Wong</p>	<p>Information and Review</p>
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	<p>on numeracy and literacy in a cross-curriculum manner</p> <ul style="list-style-type: none">• Underlying concept is that all teachers are actually literacy and numeracy educators as these two areas are not separate• Have a literacy network project that has started and will be at least 2 years going (and hopefully onwards)• Rural schools often find it challenging to have the same collaboration opportunities as schools in• Positive feedback from rural schools that this project is really helping them feel better supported and more connected <p>c. Numeracy: Currently working on</p> <ul style="list-style-type: none">• Culture responsive mathematics – looking at education all our general teachers on how do you teach math in a culturally responsive way• All sessions are archived so that teachers who cannot attend can still access• Lots of reflection opportunities for teachers on what they have learned• Simon Fraser Math Catcher opportunity was attended by Heather Park• Numeracy being brought together story telling• Really focused on number sense		
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	<ul style="list-style-type: none"> • Kids are looking at local Indigenous perspectives and telling their stories through that lens • A different approach to math problems – create their own math problems and then try to solve them <p>d. Early years learning: have 15 strong starts in our districts and were able to get ones out in our rural communities as well</p> <ul style="list-style-type: none"> • Did an Indigenous Strong Start hosted at Heather Park and is being expanded • APAL is continuing to grow and the district is trying to localize it • Additional training and expansion of this program is occurring <p>e. Big Focus on how to use technology to support learning, improve access to learning and education (reduce inequity)</p> <ul style="list-style-type: none"> • How do we improve accessibility and support to resources to all areas of education using technology? • Training and getting teachers equipped that are ready to lead the technology education path forward <p>School Board Trustee – Tim Bennett</p> <p>a. Board is wanting to share more on the narrative and story of SD57 and regain control of what that is</p> <ul style="list-style-type: none"> • How does the board and district change this and start telling the story of all the positive and innovative learning that is happening in this district? We know there is incredible learning happening and 		
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	<p>SD57 needs to be sharing that directly. 2022 priority is this communication.</p> <p>b. Strategic Plan – one of the most important documents the Board must manage - done with so much consultation and collaboration – their role is to make sure the resources are there to implement the plan; evaluating the Strategic Plan every couple of years, accountability document developed in consultation with stakeholders. Board must make sure the budget and policy decisions are aligned with the Strategic Plan to meet the goals and priorities of it. Living document survives election(s).</p> <p>Prince George Principal and Vice Principals Association - Parrish Child</p> <p>a. Getting the strategic plan going is exciting as it gives focus; teachers are still trying to wrap their heads around it what it means amid Covid</p> <ul style="list-style-type: none"> • There have been challenges in getting teachers orientated to it and how it impacts their practice with the lack of in person time. It is happening, slower than would be ideal, but it is moving forward • In the process of getting feedback on the plan from the teachers at present – starting point and where they are at now <p>Prince George District Teachers Association – Brett Apolczer</p> <p>a. Ascertaining what the students and staff need in terms of facilities and physical resources, this includes upgrades as well as new builds (what we need now as well as looking forward to the future)</p>		
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	<p>b. 2-3 months ago, the MoE sent out a survey to all districts that they needed to fill out where their ventilation and HVAC systems are and what each district is doing to if improvement required</p> <ul style="list-style-type: none">• The completed document was posted on the district's website recently – click here to read SD57 ventilation details and summary of the survey <p>Suzanne Dallman – CUPE</p> <p>a. Members in favor and on board and feel that this is a plan that they can be a part of and can support facilitating</p>		
	<p>****Break****</p>		



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7	<p>New Business</p> <ul style="list-style-type: none"> a. Vacant DPAC Executive Positions <ul style="list-style-type: none"> 1. Resignation of Treasurer <ul style="list-style-type: none"> • Call for expressions of interest for position of Treasurer – Rickie potentially (but leads to open secretary position and no interest expressed in secretary position from anyone else) 2. Call for expressions of interest or nominations for Director(s) at large – None b. Nominations committee for DPAC AGM <ul style="list-style-type: none"> • Laura Weller, Rickie Mitchell, Gillian Burnett c. Two virtual SD57 hosted Parent Focus Groups (see Agenda Item #3) <ul style="list-style-type: none"> • Discussed as part of Agenda Item #3 and Agenda Item #6a d. All Candidates Forum <ul style="list-style-type: none"> • Expressions of interest from anyone to assist • No resources for DPAC to take this on solo – will provide resources to parents on candidates to assist in making decisions on voting day • Parent survey out via FB, along with the websites for the candidates. Andrea to put a FB push out tonight • Develop a questionnaire to send out to all candidates that we want answered and then post the answers for our parent community – Richard Parks and Christa Porter 	All	<p>Information and Review</p>
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8	<p>Old Business</p> <p>a. Food Safe for PACs (Parents Advisory Council) & parents</p> <ul style="list-style-type: none"> • Update from November Food Safe session • We had 8 attendees at the session in November • Q: if a hot lunch program was audited, who would do that? <p>A: Northern Health – can audit and do an inspection at any time and shut down any program at any time</p> <ul style="list-style-type: none"> • Melanie Marohn volunteered to do some digging on what the details on plan requirements for food programs for PACS <p>1. PACs need to have a written plan for the food safe components</p> <ul style="list-style-type: none"> • The person who has the Food Safe certificate is the one responsible for ensuring that a plan is in place for any food program, regardless of what it is <p>b. BCCPAC (BC Confederation of Parent Advisory Councils) Annual Membership</p> <ul style="list-style-type: none"> • Works at a Ministry and provincial level to represent parent concerns, feedback, and input • Awards, nomination & resolutions <p>Currently seeking nominations for the board at BCCPAC: https://bccpac.bc.ca/index.php/conferences/conference-agm/agm/nominations-submissions</p>	All	Information and Review
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	<p>Awards are also open: https://bccpac.bc.ca/index.php/members/awards</p> <p>Open for submissions of resolutions: https://bccpac.bc.ca/index.php/resolutions</p> <p>Annual Membership: https://bccpac.bc.ca/index.php/members/membership-renewal</p>		
9	<p>Upcoming Committee Meetings</p> <ul style="list-style-type: none"> a. Policy and Governance – Cancelled b. Board Meeting – January 26th, 2022 (Andrea Beckett) c. Education Services Committee – Cancelled d. Education Programs and Planning Committee – January 19th, 2022 (Laura Weller) e. SD57 hosted Parent Focus Groups: January 13th and 27th from 6:30-8pm via Zoom f. ECOW Catchment & Capacity: January 12th @16:30 via Zoom (Gillian Burnett) g. Daycare Policy Development Working Group Mtg: January 13th @ 15:30 (Tara Gauthier) 	All	Information
11	<p>Meeting Adjourned 21:11 Hours</p>	Chair or Vice-Chair	Information

Next meeting is Monday February 7th, 2022 @ 6:30pm online via MS Teams
(virtual only – no in person due to Covid)