

Microsoft Office Options		Non-Profit		365 Standard Subscriptions			One Time Purchase License	365 Business Subscriptions (annual commitment)				
License Cost (per license)		\$0	\$3.80/month+tax	\$11.00/month+tax	\$8.00/month+tax	96 n/a	\$169.00	\$319.00	\$6.40/month+tax	\$16.00/month+tax	11.00/month+tax	132
Annual Cost		\$0	45.6	132	96 n/a	n/a	n/a	76.8	192	132		
365 Version		Donation (Basic Business)	Non-Profit Business Standard	Family	Personal	Home & Student	Home & Business	Business Basic	Business Standard	365 Apps		
Recommended for		Small-Mid Sized	Small-Mid Sized	Family	Single person	Home & Student	Single Person/Device	Business Basic	Business Standard	365 Apps		
			up to 5 devices per user	up to 5 devices per user	up to 5 devices per person							
			Includes Family Safety option + OneNote									
Application	Word	Web/Mobile Version	Included	Included	Included	Included	Included	Web/Mobile Version	Yes	Yes		
Application	Excel	Web/Mobile Version	Included	Included	Included	Included	Included	Web/Mobile Version	Yes	Yes		
Application	Powerpoint	Web/Mobile Version	Included	Included	Included	Included	Included	Web/Mobile Version	Yes	Yes		
Application	Outlook	No	Included	Included	Included	No	Included		Yes	Yes		
Application	Publisher	No	Single device*	Included	Included	No	No		Yes	Yes		
Application	Access Database	No	Included	Included	No	No	No		Yes	Yes		
Services	Exchange Hosted Service for Email Mgmt	Yes	Yes	No	No	No	No	Yes	Yes	Yes		
Services	OneDrive	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes		
Services	SharePoint	Yes	Yes	No	No	No	No	Yes	Yes	Yes		
Services	Teams	Yes	Yes	No	No	No	No	Yes	Yes	Yes		
File Storage/Sharing	OneDrive Cloud (capacity)	1TB	1TB	1TB	1TB	Not included						
	Business Style Email (capacity per inbox)	50GB	50GB	50GB	50GB	Not included	50GB	50GB	50GB	50GB		
	Online meetings	Unlimited	Unlimited			Not included						
	Intranet w/ custom security settings											
	Max Users		300		6	1						
	Max Devices/User											
	Optimized Office for up to 5 tablets/phones	No	Yes									
Additional data storage available up to 25TB (subscription based)												

<https://query.prod.cms.rt.microsoft.com/cms/api/am/binary/RE4KvRf>

Non-Profit Eligibility:	DPAC Meets:	Details
1 Non-profit	Yes	
2 Mission: Advancing Education	Yes	
3 User Licensing	Yes	Unpaid Exec/Volunteers
4 License Restrictions	Yes	Not applicable: enterprise level or non-profit combined w/ for profit organizations
5 Non-Discriminatory Organization	Yes	

Registration approval takes up to 7 days

<https://signup.nonprofit.microsoft.com/en-us/welcome-policies>

Limit one offer per organization

<https://www.microsoft.com/en-ca/microsoft-365/buy/compare-all-microsoft-365-products?tab=1>

*subscriptions stay updated with latest features, releases, and tech patches.

*one time purchases do not upgrade