

**Education Services Committee Meeting  
Monday Oct 5, 2020 at 4pm at the District Boardroom**

These are the points in the Agenda package:

1. Minutes of Previous Meeting
2. Enrolment Update (C. Heitman)
  - a. Explanation of Full Time Equivalent (FTE) vs. Headcount on spreadsheet; Baragar Projection numbers were done before Covid
  - b. Edgewood and Spruceland have been moved from Duchess Park to D.P. Todd
  - c. Duchess Park is finally below 1000 students at 967 (including approx. 40 SD93)
  - d. Increased Enrollment (FTE):
    - i. Shas Ti Kelly Road total increase 38. All elementary schools show an increase except Hart Highlands. Indicates increased population due to housing developments near Glenview, Springwood, and Heather Park. Even Nukko Lake went up by 3.
    - ii. Valemount Family increased by 3.
  - e. Decreased Enrollment (FTE):
    - i. Highest reduction at PGSS Family down by 97
    - ii. Duchess Park Family down by 84
    - iii. D.P. Todd down by 62
    - iv. Mackenzie Family significant drop at 59 due to economic downturn, families moving away, also high number of families seeking remote options, numbers are volatile, still changing, District is investigating
    - v. College Heights down by 26
    - vi. McBride decreased by 20
  - f. Total decrease in students in our buildings 386
  - g. Total increase in students in alternate programs (CLA), distributed learning (CIDES) and continuing education (Adult) is 201
  - h. Overall enrollment down by 185, less than what was reported at the Board meeting. District still looking into the cause and strategizing for recovering those students.
  - i. Drop in children with Special Needs in the "H" category (behaviour) of 100.
  - j. Drop in children in Indigenous Education by 34.
  - k. Increase in Registered Homeschoolers of 18. Could be more. Parents may not know this is an option. This is parents who are homeschooling their children, in charge of the curriculum, but can access the library and resources at their local school. District receives no funding for these students, but they are on the count.
3. Duchess Park Warehouse Space (D. Patterson)
  - a. District Staff and Duchess Park Admin are meeting with Prince George Youth Soccer Association (PGYSA) to discuss a Shared User Agreement for the building on the property. Duchess Park needs more P.E. space.
4. Shas Ti Kelly Road Secondary Capital Project Update (N. Maletta)
  - a. Lots of requests from teachers to move/set up equipment, storage, shelving, etc.
  - b. Window coverings are coming
  - c. Signage at the main entrance completed: Shas Ti Kelly Road Secondary
  - d. Final stages of awarding Tender for demolition, parking lot, landscape
  - e. Ron Polillo, the Trustee for the Hart Family, will tour this week
5. Energy and Sustainable Conservation Update (B. Bepple)

- a. Many projects were done over the spring/summer while students were not in the buildings. Lighting (including gym) for Peden Hill, PGSS, Duchess Park.
  - b. Mechanical upgrades (boilers and hot water) at Nukko Lake, Hart Highlands, Ron Brent, Valemount Elementary, Valemount Secondary, Lac des Bois.
  - c. Climate Action/Carbon Neutral Action Reporting
  - d. Discussion about Winter Forecast, adjustments in Propane and Natural Gas usage/prices to forecast cost changes for the District.
6. Purchase Orders over \$25,000 to September 30, 2020
- a. PGSS electrical/lighting upgrades were the highest cost at \$358k
  - b. Boiler Upgrade Nukko Lake at \$263K, Hart Highlands at \$141k
  - c. Upgrade Sawdust Collector at the Admin Building \$179k
  - d. District Admin Office: parking lot line painting, vinyl flooring, elevator maintenance, reusable masks, sprayers, enrollment projection consultant
  - e. Other POs include PGSS carpet, D.P. Todd modular, Duchess Park gym lighting

Next Meeting November 9, 2020  
Christa Porter, DPAC Director

These are Kap Manhas answers to parent questions related to Vangaard via email:

1. I believe many of our buildings are scent-free due to allergies and sensitivity to perfumes. Vangaard has a "lemony scent". There is a concern that the scent could trigger a reaction in children who have asthma or severe allergies. The document mentions that the room is safe to enter 10 minutes after it is sprayed. Have you heard about any reactions to the scent? If a student or staff member reacts, what can be done? Does Vangaard have a scent-free option?
  - I checked with our custodial staff and Vangaard does not have a scent-free option. It is important that the 10-minute lead time is followed - we will ensure that our staffs are following this. We have not been made aware of any reactions to date. We have also reminded our custodians to follow the concentration levels for Vangaard as the scent remains or gets too strong if they add too much Vangaard. We will send another reminder this week to our Principals to follow up with the custodians to ensure the concentration levels are being met. If there is a reaction, our staff member has health and safety protocols in place they follow and we will look at safety plans for all our students.
2. Although Vangaard is a food-safe product, it is recommended that staff and students remove food, utensils, mugs, and water bottles before the room is sprayed. Whose responsibility is it to ensure these items are removed and replaced following the 10-minute drying time? The parents concern is regarding accessibility to water and the safety of drinking from a bottle that may have been sprayed.
  - It is the responsibility of the staff and students to remove their water bottles and food from class (of course our staff are expected to support our younger or exceptional needs students with this process). It is important to reinforce that it is a food safe product and there should be no harm if utensils or mugs are left in the room. As an added level of safety, I would wipe down my stuff that is left in the room - not required but always good practice.