

## DPAC General Meeting Minutes from Monday April 9<sup>th</sup>, 2018

1900hrs Van Bien Training Centre

### Attendees

DPAC Executive: Gillian Burnett (Chair), Mike Gagel (Vice Chair), Sarah Holland (Treasurer), Steve Shannon (Director)

Partner Groups: Joanne Hapke (PGDTA), Kelly Johansen (PGPVPA), Sheryl Warrington (Trustee), Marylin Marquis-Foster (Superintendent), and Nevio Rossi (Assistant Superintendent)

School Representatives: Arlene McKibbin (Ecole College Heights Elementary), Andrea Beckett (Ecole College Heights Elementary), Laura Zapotichny (Heather Park), Tracy Becker (Edgewood), Lotte Anderson (Springwood), Trish Carlson (Pineview), Nicole Laferriere (Duchess Park and Ecole Lac De Bois)

1. Meeting called to order at 1900hrs
2. Addition to 5.c. of SD57 winter weather policy (currently under review) to previous meetings minutes; minutes adopted as amended; agenda adopted as circulated
3. PAC Networking

IWAU Wine, Women and Song Event and free youth events on April 20<sup>th</sup> and April 2<sup>st</sup>

Springwood Elementary asking for feedback regarding parking issues, dropping and pickup blockage and other traffic flow issues at their school; all schools noting that this is an ongoing issue at their schools – no clear or easy solution but several DPAC members provided feedback and suggestions include:

Valet program; meeting with principle and vice superintendent; surveys; springwood committee very active in researching and working on traffic and safety issues; Edgewood did research, town hall meeting, surveys etc and were successful

Motion from the floor at the BCCPAC

Proxy forms due shortly for the BCCPAC AGM

DPAC working on the right and ability for PAC's to send emails directly to a parents of the schools, rather than the SD57 doing for the PAC's; lack of direction from the district, very

school, principle and secretary dependent at present; permission form does exist but not necessarily inputted by schools

1930hrs - Partner Groups Enter

4. a) District Student Advisory Council (DSAC) – not present; next mtg May 7<sup>th</sup>, 2018 @ 1100hrs at the SD57 office

b) CUPE Report (Karen Wong) – not present

c) Prince George District Teachers Association Report (Joanne Hapke) - Spring staffing happening, such as transfers and staffing and adjustments; job postings will be up shortly; training for teachers on Summative Assessments; teachers are asking for a district standard for summative assessments as a baseline for report cards; reminder of staffing ratio's required and allocated for schools sent out

d) PG Principal and Vice Principals Association Report (Kelly Johansen) – one foot in current school year and one foot in the future school year; May will be focused on looking at filling teaching positions; busy with Grade 7 transition processes to high school; Zone conference is upcoming; school grad ceremonies being planned; safety procedures and drills in schools now that the weather is more permitting; several upcoming professional learning opportunities for staff in May and June

e) Senior Administration Report (Marilyn Marquis-Foster & Nevio Rossi) - going through the budget review and approval consultation process; staffing and preparing for upcoming school year; schools are functioning well overall; Emergency Procedures Protocol working very well due to excellent and active collaboration and communication between the RCMP and the SD57, along with the community/parents/students promptly and actively reporting any suspicious online/cyber activity - Violence and Threat Assessment Protocol was implemented promptly and effectively – RCMP Serious Crimes Unit was

f) Trustee Report (Sharel Warrington) – excellent “wraparound community response and support” when Emergency Procedures Protocol was initiated – commended all involved; Rural Education Report was released - copy of the report brought to meeting and S. Warrington created and distributed a summary handout of the report titled “*Summary of the Seven Themes, Key Findings and Recommendations from the Rural Education Report: Theme of Funding Opportunities and School Closures*”; funding model review in process in the district and in the province – written input available to be provided until April 24<sup>th</sup>; there is an Independent Review is meeting here in PG on April 24<sup>th</sup> with SD57 and other northern school districts; this is the school boards opportunity to present to the independent panel was their priorities for the schools are - handout provided regarding *Funding Review Model: Discussion Paper Themes and Questions* to guide the discussion panel on this date – goal is not to repeat past funding model

mistakes – opportunity for a discussion paper to be sent back to the province and panel by the end of April

#### Questions and Answers with DPAC and Partner Groups

Q: Is there any policies or reasons why teachers are not directly and more frequently connecting/updating parents via email on students progress? .....

A. Reporting practices have changed over the last two years; no specific direction received from the SD57; SD57 encourages as much communication as possible between teachers and parents; school planners are used as a communication tool; SD57 just focused on communication occurring through the appropriate professional channels; communication regarding learning is to be timely as per SD57; reminder for teachers to be communicating with parents in a timely manner to be put in the Principals and Vice Principals newsletter

Understanding of privacy protocols with regards to sharing emails of teachers and other SD57 employees from one parent to other parent(s)

Q. Are all schools being equipped being with an AED?

A. no answer at present; not aware of any provincial initiative in BC at this time – will be looked into; AED implementation requires a very specific set of responsibilities and

Q. Communicating student learning at the high school level is very difficult and time consuming; is there a more efficient method or improved methods of going through the student communication process?

A. ....

Q. If the DPAC executives were to send an email to the principal of a school to pass on the email to the PAC, would it be passed on or forwarded?

A. Emails could be printed out and put into the PAC mailbox; could also use inter-school mail/courier system to pass on information

2030 returned to meeting

6. a. Executive Board Report (Gillian Burnett) – nothing to report

b. Treasures Report (Sarah Holland) – Balance Sheet and Income Statement in handouts; Integris is not sending bank statements because they are having technical difficulties since their last system upgrade – statements need to be printed out and picked up in person at the branch; upcoming expenses are those for sending DPAC members to the BCCPAC conference in May; BCCPAC will reimburse for the expenses for 2 of the delegates sent

c. BCCPAC Report – motion to cover the expenses of the 4 DPAC members to attend as delegates to the BCCPAC Conference and AGM in May 2018; motion seconded by Arlene McKibbin; BCCPAC will reimburse for the expenses of 2 delegates; all in favour and non – opposed; in the package copies of the Authorized Proxy Vote Form and 2018 AGM Voting Information & Proxy Rules;

Recommendation of no need for a DPAC Resolutions Committee this year prior to the BCCPAC AGM; all present agree

#### 7. PAC and Parent Assistance

a) Busing Issues – there have been a number of concerns from parents regarding busing – most of them are around no busing provided to choice programs; bus policy is based upon distance and an ability of a child to walk safely to school; based on equality; also concerns about communities of affluence have access to busing whereas other non-affluent communities do not have busing;

b) Traffic Issues – DPAC will continue and keep open the conversation and discussion regarding current traffics concerns as noted parents over the past couple of months; ongoing process of collaborative engagement to address traffic issues at Springwood being closely watched as a potential model for addressing and solving traffic issues at other SD57 schools

c) Guest Speaker/Seminar/Conference – if there is interest in putting on a conference on in October or November of 2018 then a conference committee needs to be formed within the next month; Food Safe has been organized for May 26<sup>th</sup>, 2018 – information available on DPAC website (\$25/per person); interest in a having/organizing a DPAC Café in the near future

#### 8. Advising School District

a) Education Services Committee Report (Steve Shannon) – see attached

b) Education Programs and Planning Committee Report (Gilllian Burnett) – did not meet this past month; meet again on April 17th

c) Policy and Governance (Trudy Klassen) – not present

d) Extended Committee of the Whole - meeting on April 18<sup>th</sup> (4pm – 8pm) and May 3<sup>rd</sup> (4pm – 6pm); two DPAC reps to attend both meetings

e) Suggestions for School Board Report- traffic issues, looking for stakeholder engagement opportunities, ways to increase parent engagement

#### 9. Other Business -none

10. Agenda items for the next meeting – nothing at present

2214hrs - meeting adjourned

Next DPAC meeting: Monday May 7<sup>th</sup> at 1900hrs at Van Bien Training Centre