

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 17, 2016

MEMORANDUM

TO: Board of Education

FROM: Marilyn Marquis-Forster, Superintendent of Schools  
Allan Reed, Secretary-Treasurer

SUBJECT: **LONG RANGE FACILITY PLAN – CATCHMENT AREA FOR  
DUCHESS PARK SECONDARY SCHOOL**

---

That the Board of Education direct the Superintendent of Schools to enforce the existing catchment area for Duchess Park Secondary School, regular program, on a graduated basis as indicated in the Appendix, beginning with new enrolment for the 2017-2018 school year, until such time as Duchess Park Secondary School, regular program, enrolls catchment area students only.

\* \* \* \* \*

RATIONALE:

1. On June 28, 2016 the Board of Education, by motion, asked the Education Services Committee to consider the reassignment of Edgewood Elementary School from the Duchess Park Secondary School catchment to the Kelly Road Secondary School catchment for the 2017-2018 and subsequent school years.
2. On September 12, 2016, the Education Services Committee first considered this matter. As a result, through the Assistant Superintendents, the principals of Edgewood Elementary School, Duchess Park Secondary School, and Kelly Road Secondary School, were asked to obtain general input and feedback from their respective Parent Advisory Councils.
3. That input and feedback was considered by the Education Services Committee at its meeting held on October 3, 2016. Discussion at that meeting included holding a public consultation meeting at Edgewood Elementary School in November 2016.

4. Also at that meeting Senior Administration was asked to investigate the matter further including a review of existing catchment boundaries.
5. Senior Administration's review of the existing catchment boundaries for Duchess Park Secondary School indicates that strict enforcement of those boundaries will ensure that the school has sufficient operating capacity to accommodate the Grade 8-12 regular program, Grade 8-12 secondary French immersion program, and the Grade 8-12 services provided to students of School District No. 93 (Francophone Education Authority) for the foreseeable future.
6. Policy 5119 will govern the enrolment of siblings during the transitional period.
7. The appendix summarizes Senior Administration's review in support of this recommendation.

CO/dln

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 24, 2016

MEMORANDUM

TO: Board of Education In Camera

FROM: Marilyn Marquis-Forster  
Allan Reed, Secretary-Treasurer

SUBJECT: **LONG RANGE FACILITY PLAN – CONSIDERATION OF THE  
CO-LOCATION OF MCBRIDE CENTENNIAL ELEMENTARY SCHOOL  
AT MCBRIDE SECONDARY SCHOOL**

---

That the Board of Education discontinue its consideration of the co-location of McBride Centennial Elementary School at McBride Secondary School, and that this matter not be reconsidered until total K-12 enrolment in McBride is less than 150 students.

\* \* \* \* \*

RATIONALE:

1. On June 28, 2016 the Board of Education, by motion, directed that a consultation process with the community of McBride begin in September 2016 to consider the co-location of McBride Centennial Elementary School at McBride Secondary School for the 2017-2018 and subsequent school years. That motion was referred to the Education Services Committee.
2. On September 12, 2016, the Education Services Committee first considered this matter. As a result, through their Assistant Superintendent, the principals of McBride Secondary School and McBride Centennial Elementary School were asked to obtain general input and feedback from their respective Parent Advisory Councils.
3. The Assistant Superintendent responsible for the two schools in McBride visited those schools in late September and met with the principals, staff, and parents.

4. The input and feedback received from this request and visit was considered by the Education Services Committee at its meeting held on October 3, 2016. Discussion at that meeting included changing the timeline during which such a co-location may occur, and the possibility of holding a public consultation meeting in McBride.
5. The Superintendent visited the schools in McBride and Valemount on October 19 and 20 and met with principals, staff, and parents..
6. In a telephone call to the Secretary Treasurer on October 13, the Ministry of Education, through the Regional Director, Capital Delivery Branch, requested background information for the Minister of Education on this matter. During this conversation, the Regional Director advised that as both of the schools in McBride have acceptable Facility Condition Index scores it is unlikely that there would be any Ministry capital funding available to assist in the retrofit of McBride Secondary School to accommodate students in grades Kindergarten to 7.
7. Facility Services staff have estimated the cost of such a retrofit to be up to \$2,000,000.
8. Both school facilities play a prominent role in the community. McBride Centennial Elementary School is centrally located on the Main Street, and McBride Secondary is home to the Roundhouse Theatre.
9. Both schools operated to a surplus at June 30, 2016. Annual operating budget of co-locating the schools is estimated to save \$205,000 for the basic allocations (\$135,000) custodian (\$55,000), and utilities (\$15,000) at McBride Centennial Elementary.
10. The McBride Centennial and McBride Secondary School Parent Advisory Committees have advised the Board of Education that they will jointly host a public meeting in McBride to address the issues of co-location of the schools on Tuesday, November 22 at 6:00 p.m.
11. Based on the input received from parents and staff in McBride, the expected cost of retrofitting the secondary school to accommodate Grades K-12, and the current financial position of both schools, there is no compelling educational or financial reason to continue the consideration of co-locating the schools at McBride Secondary School at this time.

CO/dln

SCHOOL DISTRICT NO. 57 (PRINCE GEORGE)

October 25, 2016

MEMORANDUM

TO: Board of Education

FROM: Marilyn Marquis-Forster, Superintendent of Schools

SUBJECT: **LONG RANGE FACILITY PLAN – MACKENZIE SCHOOLS GRADE CONFIGURATION**

---

That the Board of Education direct the Superintendent of Schools to have the principals of Morfee Elementary and Mackenzie Secondary schools work with their students, staff, and parents to consider a middle years education program at Mackenzie Secondary School to include the community's Grade 7 students beginning no earlier than the 2017-2018 school year.

\* \* \* \* \*

RATIONALE:

1. On June 28, 2016 the Board of Education, by motion, directed that a consultation process with the community of Mackenzie begin in September 2016 to consider a change in the grade configuration of Morfee Elementary School to enroll Grades Kindergarten to 6 and a change in the configuration of Mackenzie Secondary School to enroll Grades 7 to 12 for the 2017-2018 and subsequent school years. That motion was referred to the Education Services Committee.
2. On September 12, 2016, the Education Services Committee first considered this matter. As a result, because this matter included consideration of change in an education program, the Education Services Committee recommended to the Board of Education that the Education Programs and Planning Committee discuss this recommendation.
3. At its meeting held on September 27, the Board of Education referred this recommendation to the Education Programs and Planning Committee.

4. The Education Programs and Planning Committee discussed this matter at its meeting held on October 18, 2016. At that meeting the Superintendent of Schools recommended that as a first step the principals of the Mackenzie schools engage in this discussion with their community.

CO/dln